

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
March 4, 2010

The Town of Sylva Board of Commissioners held a regularly scheduled meeting on March 4, 2010 at 7:00 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Sarah Graham, Ray Lewis, Christina Matheson and Stacy Knotts

MEMBERS ABSENT: Commissioner Danny Allen

STAFF PRESENT: Adrienne Isenhower (Town Manager), Brandi King (Town Clerk) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Bryan Houghton, Anita Stephens, Allison Brantley, Lew Holloway, Sheryl Rudd, Amy Siler and Julie Sylvester

CALLED TO ORDER: Mayor Moody called the regularly scheduled meeting to order at 7:00 p.m.

APPROVAL OF AGENDA: *Commissioner Knotts made a motion to approve the agenda as amended. The motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Lewis made a motion to approve the consent agenda as amended and the motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: Mayor Moody stated the Town will be working with the Chamber of Commerce, the Jackson County Recreation Department, and DSA to organize and fund "Concerts on the Creek" this summer. Moody stated the Town should be able to donate up to \$1,000 for the event from their miscellaneous contributions fund. Commissioner Knotts stated this is a great way to get people downtown and Commissioner Graham stated it is a great collaborative effort between all the different organizations.

COMMISSIONER'S REPORT: Commissioner Graham stated DSA is working with the Department of Commerce to try to secure a Main Street Grant for the Mill Street area. They have developed a survey and have distributed to the Mill Street businesses asking what they would like to see done to Mill Street and if they would be willing to donate private funds to match the grant.

Commissioner Knotts stated the Website Task Force has chosen the software for the website development project and should be purchasing it soon.

MANAGER'S REPORT: Isenhower stated the \$9,000 Municipal Grant they received from Jackson County can be used in the next fiscal year, but a Grant Ordinance would need to be adopted in order to do so.

PLANNING BOARD REPORT: Isenhower stated the Planning Board discussed several ideas to help improve the Mill Street area. These included installing pedestrian facilities, relocating trash receptacles, installing bike racks, planting trees and flowers, cleaning up creek banks, parking enforcement, installing sidewalks on both sides of Mill Street and picking up trash for downtown business owners.

PUBLIC HEARING (SUBDIVISION ORDINANCE REVISIONS): The public hearing was called to order at 7:10 p.m. Mayor Moody stated the purpose of the hearing was to receive public input regarding the revisions to be made to the subdivision ordinance. The revision states that the Board of Adjustments would have final approval of subdivisions instead of the Planning Board. There was no public input. The public hearing was adjourned at 7:12 p.m.

DIRECTIONAL SIGNAGE: Lew Holloway of the Department of Commerce with the Division of Community Assistance gave a presentation regarding directional signage. Holloway stated the signage should be consistent and appropriately scaled, and should be placed in strategic locations. Holloway recommended appointing a Task Force to determine where the signs need to be located and he would be willing to review the Town's plan once it is complete.

SUBDIVISION ORDINANCE REVISIONS: *Commissioner Knotts made a motion to adopt the revisions to the subdivision ordinance that would give final approval of subdivisions to the Board of Adjustments. The motion carries with a unanimous vote.*

RESOLUTION AUTHORIZING JACKSON COUNTY TO ENACT A FLOOD DAMAGE PREVENTION ORDINANCE FOR THE TOWN: *Commissioner Matheson made a motion to adopt the resolution. The motion carries with a unanimous vote.*

NCDOT SIDEWALK AGREEMENT: *Commissioner Knotts made a motion to approve the NCDOT Sidewalk Agreement for the Sylva to Dillsboro Sidewalk Project. The motion carries with a unanimous vote.*

CLOSED SESSION: *Commissioner Matheson made a motion to go into closed session pursuant to NCGS 143-318.11 (a) (3) to consult with our attorney regarding the legal basis and ramifications of TWSA's refusal to repair the sewer main on Thomas Street. The motion carries with a unanimous vote and the Board entered into closed session at 7:38 p.m.*

Commissioner Knotts made a motion to come out of closed session. The motion carries and the Board entered into regular session at 8:21 p.m.

Mayor Moody stated the Town's position was when TWSA accepted the Water and Sewer System in 1992, they accepted the entire system including Thomas Street and any

other spur lines that may or may not show up on their map. The Agreement between the Town and TWSA stated “The Authority recognizes and assumes the responsibility to construct, improve, extend, equip, repair, maintain and operate the combined water and sewer systems. This obligation includes correcting deficiencies both present and future in any water or sewer system transferred herein consistent with the Capital Improvements Plan developed by the Water and Sewer Planning Committee. The word “sewers” shall include mains, pipes and laterals for the reception of sewage disposal system, including pumping stations where deemed necessary by the Authority.”

ADJOURNMENT: *Commissioner Graham made a motion to adjourn the regularly scheduled meeting. The meeting was adjourned at 8:24 p.m.*

Maurice Moody
Mayor

Brandi H. King
Town Clerk