

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
June 17, 2010

The Town of Sylva Board of Commissioners held their regularly scheduled meeting on June 17, 2010 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Sarah Graham, Ray Lewis, Christina Matheson and Stacy Knotts

MEMBERS ABSENT: None

STAFF PRESENT: Adrienne Isenhower (Town Manager), Brandi King (Town Clerk), Jeff Jamison (Police Chief), Krystle Ashe (Police Clerk), Dan Schaeffer (Public Works Director) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Maggie Tobias, Mary Kelley and Giles Morris

CALLED TO ORDER: Mayor Moody called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: *Commissioner Knotts made a motion to approve the agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: Moody stated he sent a letter of recommendation for Mountain Projects to help them secure a \$90,000 grant opportunity. There will be a 20th Anniversary Celebration for the Americans with Disabilities Act at noon on July 26th at Pathways for the Future. The Board supports the Proclamation of Recommitment to Full Implementation of the ADA.

Mayor Moody also presented a plaque to Sarah Graham for her service to the Town as a Commissioner. Graham has resigned as Town Commissioner since she will no longer be living inside the city limits.

MANAGER'S REPORT: The first Town sponsored Concerts on the Creek will be Friday night with the Donnie Clay Band.

Isenhower also clarified the members for the Way-Finding Sign Committee:

1. Town Board Representative – Christina Matheson
2. Sylva Representative – Sarah Graham
3. DSA Representative – Shannon Berrey
4. Chamber Representative – Julie Spiro
5. TTA Representative – Robert Jumper
6. NCDOT Representative –
7. NC107 Business Representative – Jason Kiminker

8. Asheville Hwy Representative – Kim Lewis

PUBLIC WORKS DEPARTMENT REPORT: Schaeffer reported that DENR has cited the Town of Sylva a violation for dumping leaves at Fisher Creek and he is working to rectify the violation. The Sylva to Dillsboro Sidewalk Project should start July 6th. Schaeffer also stated he has ordered the benches for the Bridge Park Project, so that project will be closed this fiscal year.

POLICE DEPARTMENT REPORT: Chief Jamison reported on the statistics from the previous month. Jamison also introduced the new police clerk to the Board, Krystle Ashe.

PLANNING BOARD REPORT: Mary Kelley reported the Planning Board is developing an ordinance for new construction in the B-1 district. The final draft should be coming to the Town Board shortly. The Planning Board is also looking into crosswalk signage and mirrors.

PUBLIC HEARING (FY 2010-2011 BUDGET): Mayor Moody called the public hearing to order at 9:28 p.m. Isenhower presented the Board with a balanced budget at a total of \$2,319,537 with no property tax increases. Revenues have decreased approximately \$40,000 mainly due to the decrease in sales tax. Expenditures have decreased by \$45,000 from last years budget due to the elimination of debt payments and no capital outlay items are included in the budget. The budget does not include COLA or merit increases and the health insurance plan has been downgraded. There was no public input. The public hearing was closed at 9:30 a.m.

AUDIT CONTRACT: *Commissioner Knotts made a motion to approve the audit contract for FY 09-10 from Dixon Hughes. The motion carries with a unanimous vote.*

Isenhower presented the Board with cost comparisons from towns of similar size. The Board would like to bid the contract out next year.

MAIN STREET PROGRAM UPDATE: The Board viewed clips from WLOS News 13 reporting that Governor Purdue visited Morganton and Waynesville because they received grants from the Main Street Program. The clips highlighted the importance and benefits of the Main Street Programs. The Town will be eligible for a \$250,000 grant from the Main Street Program if the Mill Street business and property owners are willing to contribute to the match.

FY 2010-2011 BUDGET ORDINANCE: *Commissioner Knotts made a motion to approve the FY 2010-2011 Budget Ordinance. The motion carries with a three to two vote. Commissioners Lewis and Allen were opposed.*

DOWNTOWN PARKING ORDINANCE: Town Attorney Ridenour drafted an ordinance to address the downtown parking issues. The Board discussed the ordinance and made revisions. Ridenour will work on the final draft of the ordinance and present it to the Board at their next meeting. The consensus of the Board is to make the parking lot they are renting from Sammy Cogdill public parking for the first year on a trial basis.

They may explore renting out spots to business owners next year if the Town continues to rent the lot. The Public Hearing for the ordinance will be held at the July 15th meeting.

Commissioner Matheson would also like Ridenour to explore the ordinance options for prohibiting over-sized vehicles from parking on Main Street.

ADJOURNMENT: *Commissioner Graham made a motion to adjourn the meeting. The motion carries and the meeting was adjourned at 10:15 a.m.*

Maurice Moody
Mayor

Brandi H. King
Town Clerk