

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
December 4, 2014

The Town of Sylva Board of Commissioners held a regular meeting on December 4, 2014 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Harold Hensley, Mary Gelbaugh, Barbara Hamilton, and Lynda Sossamon.

MEMBERS ABSENT: None

STAFF PRESENT: Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Quintin Ellison, Jeremy Morrison, Howard Allman, Boyd Sossamon, Kay Clemmons

CALLED TO ORDER: Mayor Moody called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA: *Commissioner Sossamon made a motion to approve the agenda. The motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Hamilton made a motion to approve consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: None

COMMISSIONER'S REPORT: Commissioner Gelbaugh wanted to thank Dan Schaeffer and the public works department for making improvements to Poteet Park for the safety of children. Gelbaugh also requested that Manager Dowling research the lights and parking on East Jackson Street behind City Lights. Gelbaugh would also like Dowling to see if the ordinance on employee parking is in effect on East Jackson Street.

Commissioner Hensley requested that Manager Dowling distribute an Impact Fees report to all board members by email.

Commissioner Hamilton wanted to thank the town and county public works departments for decorating for the holidays and the town for building a sidewalk next to the Community Table.

Commissioner Allen requested an update from the police department on the status of ethnicity training in light of recent incidents around the country. He would like for officers to be updated on racial sensitivity for appropriate preparation if a situation should arise. Allen also requested

the Board of Commissioners hold an appreciation luncheon for town employees on December 18th at noon. All commissioners were at consensus to have the meal.

MANAGER'S REPORT: Dowling reminded everyone that the Christmas parade is scheduled for December 6th but it looks as though it will be postponed till the 7th because of rain. Dowling has attended the comprehensive planning meeting which will continue each month. She is working on transportation needs and pedestrian paths for the town. Dowling noted that the traffic committee met on 12/2/14 and will be evaluating several options for the downtown area. The Town closed on their property purchase on 11/24/14.

PUBLIC HEARINGS

(ZONING CHANGES FROM B-2 TO B-1)

Mayor Moody called the Public Hearing to order at 5:42 p.m. Dowling explained that the planning board proposed zoning changes of B2 to B1 for the property located at 447 West Main Street, continuing up to and including the property at 365 West Main Street. Howard Allman questioned whether or not the sign regulations would change if the amendments were approved. Dowling explained that new signs would have to comply with the B-1 district requirements but existing signs would be considered grandfathered and in compliance.

(EXTENSION OF EXTRATERRITORIAL JURISDICTION- NC HWY 107)

Dowling explained the extension of the ETJ on NC Highway 107 and the zoning changes that would take place.

(ORDINANCE TO AMEND SECTION 38-5 & 38-104)

Dowling explained the changes made to 38-5 and 38-104 as proposed by the planning board.

The public hearing sessions was closed at 5:51 p.m.

NEW BUSINESS

PUBLIC HEARINGS

- 1. Commissioner Hamilton made a motion to approve zoning changes from B-2 to B-1 for the properties noted on West Main Street. The motion carries with a unanimous vote.*
- 2. Commissioner Hensley made a motion to approve the extension of the extraterritorial jurisdiction on highway 107. The motion carries with a unanimous vote.*
- 3. Commissioner Sossamon made a motion to approve the amendments made so Sections 38-5 and 38-104. The motion carries with a unanimous vote.*

APPROVAL OF PLAN ADMINISTRATOR: Mayor Moody made a recommendation to change the wording of the approval request to be the "Town Clerk" instead of a specific individual named as Plan Administrator. This is a normal duty of the Town Clerk position. *Commissioner Gelbaugh made a motion to accept the recommendation and give Plan Administrator approval to the Town Clerk position. The motion carries with a unanimous vote.*

JANUARY MEETING: The first board meeting in January 2015 is scheduled for January 1, 2015. *Commissioner Hamilton made a motion to suspend that meeting and continue with the regularly scheduled meeting on January 15, 2015. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 6:00 p.m. The motion carries with a unanimous vote.*

Maurice Moody
Mayor

Amanda W. Murajda
Town Clerk