

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
December 18, 2014

The Town of Sylva Board of Commissioners held a regular meeting on December 18, 2014 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Harold Hensley, Mary Gelbaugh, Barbara Hamilton, and Lynda Sossamon.

MEMBERS ABSENT: None

STAFF PRESENT: Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), Lynn Bryant (Finance Officer), Dan Schaeffer (Public Works Director), Davis Woodard (Police Chief) and Eric Ridenour (Town Attorney).

VISITORS PRESENT: Quintin Ellison, Bronwyn Burlison

CALLED TO ORDER: Mayor Moody called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: *Commissioner Hamilton made a motion to approve the agenda. The motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Hensley made a motion to approve consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: Mayor Moody requested a page be established on the Town's website for the 125th Birthday Celebration that was held in October 2014. Moody stated that the School of Government will be conducting classes in the future on evaluating employee performance and board members are encouraged to attend.

COMMISSIONER'S REPORT: Commissioner Gelbaugh and Sossamon wanted to remind everyone to shop local during the holiday season.

Commissioner Hamilton wanted to wish everyone a Merry Christmas.

MANAGER'S REPORT: Dowling updated the board on the Finch Street project. Construction has started and it will be approximately 3 months before completion however, that may be hindered by weather. Dowling reminded the board of the public hearing scheduled for January 15, 2014 for comments on the proposed wheel lock ordinance. She also reminded the board of the holiday schedule the Town will observe.

PUBLIC WORKS DEPARTMENT REPORT: Dan Schaeffer stated that he is working with NCDOT on the red lights on Mill Street and there is a possibility they can re-time the light

sequence for better traffic flow. NCDOT also helped install the posts on Main Street to block flow-through travel in the left lane. Schaeffer updated the board on a previous request for the cost of an electric car charging station. He estimated it would cost between \$6000-\$8000 and a possible location would be the Bridge Park parking lot. Schaeffer also gave an update Finch Street.

POLICE DEPARTMENT REPORT: Chief Woodard stated the Christmas Parade went very well and he has received positive feedback about having the parade on Sunday afternoons. The police department employees participated in a food drive at Wal-Mart and were able to provide food boxes for approximately 65 students. The department will be looking at future service projects in relation to the food boxes that will also help the elderly and animals in the community. Woodard commended the department on their success with the ‘Shop with a Cop’ program. Commissioner Allen suggested the Chief put donation boxes at the ‘Concerts on the Creek’ during the summer for food donations.

FIRE DEPARTMENT REPORT: None.

MAIN STREET REPORT: Manager Dowling also reported on the positive feedback of the parade and the feedback of having it on Sunday afternoons.

AUDITORS REPORT: Bronwyn Burleson of Burleson and Earley, PA presented the financial statements and auditor’s report for the fiscal year ended June 30, 2014. An unmodified opinion was given with no findings. Burleson encourages the board to review the report and to read the management discussion. She noted that the financial reports for the Town of Sylva ABC board were reported through April 30, 2014 at which time it was dissolved.

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 10:50 a.m. The motion carries with a unanimous vote.*

Maurice Moody
Mayor

Amanda W. Murajda
Town Clerk