

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
June 4, 2015

The Town of Sylva Board of Commissioners held a regular meeting on June 4, 2015 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Maurice Moody and Commissioners Danny Allen, Barbara Hamilton, Harold Hensley, Mary Gelbaugh, and Lynda Sossamon.

MEMBERS ABSENT: None

STAFF PRESENT: Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), Davis Woodard (Police Chief), Eric Ridenour, (Town Attorney), Caroline Edmonds (Town Intern)

VISITORS PRESENT: Tanner Hall

CALLED TO ORDER: Mayor Moody called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA: *Commissioner Sossamon made a motion to approve the agenda. The motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Hamilton made a motion to approve consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: Mayor Moody reported that there is still very little interest in the two-way traffic study. He would like to schedule a public hearing on the study after budget proceedings close.

COMMISSIONER'S REPORT: Commissioner Gelbaugh reported that she and David Nestler were on the Main Street design committee and have met to discuss ideas. She questioned if the Town is still receiving business information even though the privilege licenses are no longer being issued. Manager Dowling explained that the Town is still issuing license until the end of the fiscal year and that an ordinance is being proposed at the next meeting for a business registration permit. Gelbaugh also asked if a fence could be installed behind the Bridge Park Pavillion for safety reasons, possibly using Popplewell funds for the purchase. Commissioner Sossamon urged everyone to contact Senator Davis individually in support of the Historic Tax Credit after the visit by the Secretary of Cultural Resources and the Governor on May 22nd. Commissioner Hamilton noted that the May 29th Concert on the Creek was the largest crowd she had seen and was very enjoyable.

MANAGER'S REPORT: Manager Dowling told the Board that Webster Enterprises has completed the sidewalk on Harold Street which was a condition of their conditional use permit. Finch Street should be completed by the end of June. The Hooper building on Main Street now has beams installed on the first floor and trusses on the second floor. Dowling noted that the Board will be receiving an ordinance for the Business Registration Permit to review soon. The Town is currently looking at a \$20 fee for the permit to cover administration costs. Dowling introduced Caroline Edmonds as an Intern with the Town for the summer. She will be working

on the Main Street mobile website and will be the point of contact for it until a WCU marketing class takes it over in the fall.

PLANNING BOARD REPORT: The planning board met on May 28th to review design standards in the B-2 and B-3 zoning districts. They will also be reviewing ordinances on infrastructure on the side of buildings.

PUBLIC HEARINGS:

BUDGET REPORT. The public hearing opened at 5:38 p.m. Manager Dowling explained that board had received the proposed 2015-2016 budget which does not include a tax rate increase. This will be the 12th year without a rate increase. To balance the budget, \$144,500 was taken from fund balance. Dowling reminded the board that this is their budget and sets the working standards for the upcoming fiscal year. It will be effective July 1, 2015. No Comments. The public hearing was closed at 5:40 p.m.

NEW BUSINESS:

JACKSON COUNTY FIRE SERVICE CONTRACT. The contract between the County and Town for fire protection services is up for renewal. *Commissioner Sossamon made a motion to approve the contract. The motion carries with a unanimous vote.*

PLANNING BOARD APPOINTMENT: Emily Wilson resigned from the Planning Board because she no longer lives inside Town limits. Two recommendations, Keith Laguna and Joe Bill Matthews, were presented to the board. *Commissioner Allen made a motion to appoint Joe Bill Matthews to the Planning Board to fill the unexpired term of Emily Wilson. The motion carries with a unanimous vote.*

RESOLUTION TO JOIN THE STATE HEALTH PLAN: As insurance costs continue to rise, the Town must take measures to ensure quality health insurance coverage for employees. For this reason, the Town would like to have the ability to join the State Health Plan. The resolution would add the Town of Sylva's name to House Bill 122 in session for approval. *Commissioner Sossamon made a motion to approve the resolution. The motion carries with a unanimous vote.*

HOLIDAY LEAVE: Commissioner Gelbaugh suggested that the Town add an additional day to the Christmas Holiday schedule so that the Town observed the same time as other governmental agencies. *Commission Hamilton made a motion to add 1 day to the Christmas Holiday schedule, making it a total of 3 days, so that the Town observed the Holiday in the same manner as the State of NC and other governmental agencies. The motion carries with a unanimous vote.*

POLICE REPORT: Chief Woodard reminded the board of the Safe Kids day on Saturday, June 6th from 10:00 a.m. to 2:00 p.m. at Walmart. He also reminded the board of the Family Movie Nights upcoming this summer sponsored by the police department.

ADJOURNMENT: *Commissioner Gelbaugh made a motion to adjourn the meeting at 5:50 p.m. The motion carries with a unanimous vote.*

Mayor

Town Clerk