

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
November 3, 2016

The Town of Sylva Board of Commissioners held a regular meeting on November 3, 2016 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

**MEMBERS PRESENT:** Mayor Lynda Sossamon and Commissioners Mary Gelbaugh, Harold Hensley, Barbara Hamilton, Greg McPherson, and David Nestler.

**MEMBERS ABSENT:** None.

**STAFF PRESENT:** Paige Dowling (Town Manager), Amanda Murajda (Town Clerk), and Eric Ridenour (Town Attorney).

**VISITORS PRESENT:** Ben Guiney.

**CALLED TO ORDER:** Mayor Sossamon called the meeting to order at 5:30 p.m.

**APPROVAL OF AGENDA:** *Commissioner Nestler made a motion to approve the agenda. The motion carries with a unanimous vote.*

**APPROVAL OF CONSENT AGENDA:** *Commissioner Hamilton made a motion to approve the consent agenda as amended adding appropriation for a K-9 Unit purchase. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None.

**MAYOR'S REPORT:** Mayor Sossamon attended the annual NCLM conference with Manager Dowling and Commissioner Barbara Hamilton.

**COMMISSIONER'S REPORT:**

Commissioner David Nestler thanked the volunteers who picked up candy donations and delivered them to downtown businesses for Treat Street. Commissioner Harold Hensley commended Police Chief Woodard for a great job raising funds to purchase a K-9 unit. Commissioner Greg McPherson told the board he was excited about the Highway 107 widening project. He reminded everyone to vote. Commissioner Hamilton also noted she was excited about the Highway 107 project. She added that Treat Street was a great success.

**MANAGER'S REPORT:** Manager Dowling told the board that the police department had raised \$9,150 as of the meeting for purchasing a K-9 unit. Wayfinding sign bases have been installed and are ready for the signs to be added. Comprehensive plan meetings have been scheduled and the first one is November 29, 2016 from 5:00-7:00 p.m. at the Department on Aging. Applications for the public art committee are starting to come in. Dowling reminded the board about the Economic Development Steering Committee meeting on November 21, 2016 at 6:00 p.m. at Town Hall.

Dowling met with members of the Jackson County Recreation department, Dan Schaeffer, and Victor Lofquist concerning needed repairs to the Sylva Pool. The County would like to contract with Victor to determine the needs and associated costs in pool repairs that need to be done in order to open up in May 2017. They brought a contract to the meeting for Victor to estimate the

repairs and an annual maintenance schedule. The contract cost is \$7,250. They have asked the Town to split the cost therefore the Town would need to appropriate \$3,625 from fund balance to split the cost 50/50 with the County. Victor would then be able to estimate the actual costs of the pool repairs needed in this budget year. Michael Hopkins has a quote of \$100,000 from 3 years ago to repair the plaster surface. The Town repaired the pool in 1999, so the surface is 4 years past its 12 year life span. Lofquist Engineering engineered the pool in 1999. Once the Town receives the engineering report, we will have a better idea of what will need to be transferred from fund balance to complete the repairs. Fortunately the County is prepared to partner in this endeavor.

**PLANNING BOARD REPORT:** The Planning Board did not meet in October. They will resume their regular schedule in November.

#### **NEW BUSINESS**

**SWEAR IN PLANNING BOARD MEMBER:** Mayor Sossamon administered an oath to Ben Guiney for the Town of Sylva Planning Board.

**PROJECT ORDINANCE—PUBLIC ART FUND:** Manager Dowling explained that this ordinance was to establish a specific revenue fund that allows the town to receive donations for the purpose of public art. *Commissioner McPherson made a motion to approve the ordinance. The motion carries with a unanimous vote.*

**APPROVAL OF STATISTIC SET FOR JACKSON COUNTY'S COMPREHENSIVE PLAN:** Manager Dowling explained to the board that the statistic set plan was from the County and that municipalities were to review and approve. The plan includes information on growth and expansion with the county and each municipality. *Commissioner Gelbaugh made a motion to approve the statistic set for the comprehensive plan. The motion carries with a unanimous vote.*

**ADJOURNMENT:** *Commissioner Hensley made a motion to adjourn the meeting at 6:00 p.m. The motion carries with a unanimous vote.*

---

Lynda Sossamon  
Mayor

---

Amanda W. Murajda  
Town Clerk