

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
March 8, 2018

The Town of Sylva Board of Commissioners held a regular meeting on March 8, 2018 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT: Lynda Sossamon, Mayor
Barbara Hamilton, Vice-Mayor
Mary Gelbaugh, Commissioner
Harold Hensley, Commissioner
David Nestler, Commissioner

Paige Dowling, Town Manager
Eric Ridenour, Town Attorney

ABSENT: Greg McPherson, Commissioner

Mayor Sossamon called the meeting to order at 6:05 p.m.

STAFF PRESENT: None.

VISITORS: Tanner Hall, Holly Kays, Emily Barbour, Lisa McBride, Lois Danner, Wiley Danner, and Bill Parker.

AGENDA: *Commissioner Gelbaugh made a motion to approve the agenda. The motion carries with a unanimous vote.*

CONSENT AGENDA: *Commissioner Nestler made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: Paige and Lynda attended the annual meeting.

COMMISSIONER'S REPORT: Commissioner Nestler mentioned that the fence at Bryson Park is falling down and needs repair. He requested that Manager Dowling notify Dan Schaeffer to repair it. Nestler also gave an update on the TWSA policy committee meeting. The committee reviewed the rental policy and whether or not it should apply to new construction as well. The committee did not vote to make the change, as Nestler explained he was the only member who voted to do so. The TWSA board will meet on March 20th to review. Commissioner Hamilton explained that she had noticed the police officers had been very busy lately and thanked them for their service and protection.

MANAGERS REPORT: Manager Dowling reminded the board that they will not meet March 22nd. The meeting has been moved to March 29th at 8:30 a.m. with a budget work session immediately following the meeting. She asked the board to look at the light globe near Jackson's General that is being tested on the street light and let her know what they think. The bathrooms at the pool are being painted. The tile has been completed and looks really good. Bruce Moore has been promoted to Lieutenant and Daniel Peoples has been promoted to Sergeant. Zackary Stiles has been hired to fill the vacancy at the Police Department left by Zach Dezarn. Zack Stiles is transferring from WCU's Police Department. The Public Art Committee met February 28th to review the muralist's revisions. They have given feedback and will meet again Monday, March 12th at 12:00 p.m. at City Lights Café to review the next round. After this the concept will hopefully be at a point that he can begin working. He estimates it will take 19 days to paint the mural. Dowling will be leaving Tuesday morning for the Main Street conference in Clayton. Craig Day is travelling as the MSSA member.

MAIN STREET REPORT: Dowling reported that there are currently 143 applications for Greening Up the Mountains. Kelly brown will serve as president of the Main Street Association another year.

FIRE DEPARTMENT REPORT: None.

NEW BUSINESS

FARMER'S MARKET PRESENTATION: Lisa McBride updated the board on the plans for the evening Farmer's Market. They have discussed their plans with Mountain Discovery Charter School who uses the parking lot as a drop-off location. They will not begin until 4:00 p.m. which will give the school time for drop-off. At the request of the police chief the paved parking lot will be used for the market for safety reasons.

RESOLUTION OF INTENT TO CLOSE A PORTION OF PATHFINDER LANE AND UNNAMED STREET OFF OF WALTER ASHE ROAD: UPS is going to remodel their building and during a survey found that there were two unopened streets. One street connects to Pathfinder Lane and another unnamed street off of Walter Ashe Road connects to the back of the property owned by UPS. The resolution is to notify intent of closure. Adjoining property owners will be notified and it will be advertised for 4 weeks. The board would vote on the closure on April 12, 2018. If approved, the road reverts to adjoining property owners. The color on the map corresponds to the color on the resolution. *Commissioner Gelbaugh made a motion to approve the resolution of intent. The motion carries with a unanimous vote.*

RESOLUTION OF ACCEPTANCE OF GRANT FUNDS: Manager Dowling explained that the Town has always offered a yearly wellness check. However, the new health insurance plan with NCLM, requires all employees to participate. The grant, if awarded, will help offset cost of wellness visits and the cost of other parts of the wellness program implemented by the Town of Sylva. *Commissioner Hamilton made a motion to approve the resolution of acceptance. The motion carries with a unanimous vote.*

RESOLUTION DESIGNATING OFFICIAL DEPOSITORY: Manager Dowling explained that the Town had bid bank RFPs for their central depository relationship. Three banks submitted proposed offers and associated fees and Entegra Bank came in with the highest interest rates. Dowling disclosed that her husband had recently moved from the Corporate Center of the bank to the Sylva location. The finance officer had contacted the School of Government and the Town's Auditor to verify there was no conflict of interest. Because of the position Mr. Dowling holds, he would not be involved in any transaction related to the Town of Sylva, therefore, the School of Government and Auditor felt there was no conflict. The Town of Sylva will open a Money Market account and a general checking account with Entegra Bank. Commissioner Sossamon explained that there was no question of which bank to choose because of the interest rates offered. *Commissioner Hensley made a motion to approve the resolution establishing a new official depository. The motion carries with a unanimous vote.*

CLOSED SESSION: *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(6) regarding the Town Manager's evaluation at 6:19 p.m. The motion carries with a unanimous vote.*

Commissioner Nestler made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 6:55 p.m. No action was taken during closed session.

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 6:55 p.m. The motion carries with a unanimous vote.*

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk