

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
June 14, 2018

The Town of Sylva Board of Commissioners held a regular meeting on June 14, 2018 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT:	Barbara Hamilton, Vice-Mayor	Paige Dowling, Town Manager
	Mary Gelbaugh, Commissioner	Amanda Murajda, Town Clerk
	Harold Hensley, Commissioner	Eric Ridenour, Town Attorney
	Greg McPherson, Commissioner	
	David Nestler, Commissioner	

ABSENT: Lynda Sossamon, Mayor

Vice-Mayor Hamilton called the meeting to order at 5:30 p.m.

STAFF PRESENT: Bruce Moore (Police Lieutenant).

VISITORS: Parker Smith, Margi Underwood, Tanner Hall and Lillian Hatton (Intern).

AGENDA: *Commissioner Gelbaugh made a motion to approve the agenda. The motion carries with a unanimous vote.*

CONSENT AGENDA: *Commissioner Hensley made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: None.

COMMISSIONER'S REPORT: Commissioner Gelbaugh recently visited Cotton Leigh Bakery which just opened in Town. She also noted that the community vacation bible school at Bridge Park was a joyous occasion. Gelbaugh reminded everyone of the community yard sale scheduled for June 30, 2018 at Bridge Park. Livingston's Photo, the business of Gelbaugh's parents just celebrated 47 years on Main Street. Commissioner Hensley announced there would be a flag burning ceremony at Legion Hall on Saturday, June 16, 2018 at 11:00 a.m. Commissioner McPherson noted he was very happy with the mural on the side of Ward's Plumbing. Commissioner Hamilton also commended the mural. She reminded everyone of the family picnic sponsored by the Main Street Sylva Association scheduled for Saturday, June 16, 2018.

MANAGERS REPORT: Manager Dowling reported that employees have just completed open enrollment for supplemental benefits. The Town is sponsoring the concert Friday, June 16th and the band is The Robertson Boys. Dowling will be attending the NC City/County Managers' summer conference the week of June 18th. The muralist hopes to finish the mural by June 17, 2018. Work is continuing on Mill Street with sidewalk and bump-out sections to replace the white city posts. Dowling thanked the Police Department for putting on an amazing Civilian Police Academy. Dowling also reported to the board that Sam Cogdill (owner of the Cogdill lot and father of Jackson General Store's owners) contacted her and would like to hold off on signing the annual lease on the Cogdill Parking lot. They are considering constructing a building for Jackson's General on the parking lot.

MAIN STREET REPORT: None.

FIRE DEPARTMENT REPORT: None.

NEW BUSINESS

COMMUNITY TABLE LEASE: The current lease with the Community Table expired in 2015 so it needs to be renewed. The lease renewal will be valid through 2023. *Commissioner Hensley made a motion to approve the lease. The motion carries with a unanimous vote.*

SCHEDULE PUBLIC ART COMMITTEE MEETING-JUNE 26, 2018: The Public Art Committee is going to meet Tuesday, June 26, 2018 at 3:30 p.m. for a work session to map out future project locations. *Commissioner*

McPherson made a motion to schedule the Public Art Committee meeting for June 26, 2018. The motion carries with a unanimous vote.

PUBLIC ART COMMITTEE APPOINTMENT: Ellen Hunter has resigned from the Public Art Committee. The Town received an application from Rady Large expressing his interest to serve on the committee. The Public Art Committee would like to see Mr. Large appointed. *Commissioner Gelbaugh made a motion to appoint Rady Large to the Public Art Committee to fill the term of Ellen Hunter. The motion carries with a unanimous vote.*

JOINT RESOLUTION FOR ABC BOARD TERM LIMITS: At the May 10, 2018 board meeting the board approved the removal of term limits from the ABC Board forming resolution. This resolution is to formally amend the terms of the forming resolution by removing term limits. Once the Town and County have signed the resolution it will be sent to the ABC Commission for final approval of the amendment. *Commissioner Hensley made a motion to approve the resolution. The motion carries with a 4-1 vote. Voting in the affirmative were Commissioners Gelbaugh, Hensley, Hamilton, and McPherson. Voting against the motion was Commissioner Nestler.*

ABC BOARD CHAIRMAN APPOINTMENT: The chairman of the ABC Board must be appointment annually. David Noland is the current chairman and would like to serve again. *Commissioner Gelbaugh made a motion to appoint David Noland as the chairman for the 2018-2019 year. The motion carries with a unanimous vote.*

FY 2018-2019 BUDGET ORDINANCE: *Commissioner Gelbaugh made a motion to approve the FY 2018-2019 budget ordinance. The motion carries with a unanimous vote.*

FY 2018-2019 FEE SCHEDULE: *Commissioner McPherson made a motion to approve the FY 2018-2019 fee schedule. The motion carries with a unanimous vote.*

RESOLUTION OF PARTICIPATION IN NC PUBLIC EMPLOYEE DEFERRED COMP PLAN (NC457): The Town currently contributes 5% towards employees' 401k plans. A 457 plan is similar to a 401k. This resolution would allow employees to choose which plan they would like their contribution and match to go into. Both plans are administered through Prudential's NC Total Retirement Plan. *Commissioner Nestler made a motion to approve the resolution establishing a 457 plan for employees. The motion carries with a unanimous vote.*

RESOLUTION AUTHORIZING ELECTRONIC PAYMENT: The Local Government Commission has made new rules under the Administrative Code regarding electronic payment. The new rules require the Board of Commissioners authorize the Town to make electronic purchases through a resolution and establish a policy for electronic payments. This means that the Board authorized the Town to use credit cards, fuel cards, etc. *Commissioner Gelbaugh made a motion to approve the resolution authorizing electronic payment. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 5:47 p.m. The motion carries with a unanimous vote.*

Barbara Hamilton
Vice-Mayor

Amanda W. Murajda
Town Clerk