

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
June 28, 2018

The Town of Sylva Board of Commissioners held a regular meeting on June 28, 2018 at 9:00 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT:	Lynda Sossamon, Mayor	Paige Dowling, Town Manager
	Barbara Hamilton, Vice-Mayor	Amanda Murajda, Town Clerk
	Mary Gelbaugh, Commissioner	Eric Ridenour, Town Attorney
	Harold Hensley, Commissioner	
	David Nestler, Commissioner	

ABSENT: Greg McPherson, Commissioner

Mayor Sossamon called the meeting to order at 9:00 a.m.

STAFF PRESENT: Rick Bryson (Assistant Police Chief) and Dan Schaeffer (Public Works Director).

VISITORS: Tanner Hall, Charlie Schmidt, Sarah Woods and Lillian Hatton.

AGENDA: *Commissioner Gelbaugh made a motion add a closed session item pursuant to NCGS 143-318-11(a)(3) and approve the agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: Charlie Schmidt of Speedy's Pizza, addressed the board and presented a petition he was circulating to stop the Highway 107 widening project in Sylva. He feels that destroying complete businesses is not necessary and NCDOT should use what they have to improve the road structure.

MAYOR'S REPORT: None.

COMMISSIONER'S REPORT: Commissioner Gelbaugh asked that parking ordinances for the B-1 zoning district be distributed to business owners so that all could have a reminder of the requirements. She reminded everyone of the community yard sale on Saturday, June 30th. Gelbaugh also asked Dan Schaeffer if a crosswalk could be installed near the Mexican Mercantile. Schaeffer will put the request in with DOT. Commissioner Nestler reported that TWSA approved their budget which includes drastically lower impact fees. Commissioner Hensley noted that the Public Art Committee had challenged the Board of Commissioners to each donate \$200 to the art fund. Hensley voiced support for the \$200 challenge. Commissioner Hamilton thanked Gelbaugh for her work in organizing the community yard sale.

MANAGERS REPORT: Manager Dowling thanked the board for the opportunity to attend the NCCMA summer conference. She was sworn in to the Board of Directors. Dowling also reported that the muralist finished last week and sealed the mural. Brandon Parker will finish on Mill Street this week. Funding for both the mural and Mill Street bump outs were grants from the County. The Public Works Director position has been posted due to the upcoming retirement of Dan Schaeffer. Applications are being accepted.

PUBLIC WORKS DEPARTMENT: Dan Schaeffer reported that the department had been busy cleaning up debris and brush left from the storm that hit on June 25, 2018. The pods on Mill Street should be completed by the end of the month.

POLICE DEPARTMENT: Rick Bryson distributed monthly reports and reviewed them with the board. The police department is busy preparing for the July 4th festivities. The ride-a-long program for civilian academy graduates will begin soon.

PLANNING BOARD REPORT: The Planning Board did not meet in June.

TWSA BOARD REPORT: Commissioner Nestler reported that TWSA approved their budget and rental services are still available.

NEW BUSINESS

APPROVAL OF FIRE DEPARTMENT OFFICER: Manager Dowling reviewed the list of officers for the fiscal year 2018-2019, voted on by the department, as follows:

Chief	Mike Beck
1 st Assistant Chief	Chris Greene
2 nd Assistant Chief	Keith Buchanan
Captain	Brandon Sutton
Captain	Brian Wellmon
Lieutenant	Ben Clawson
Secretary	Sam Shuler
Safety Officer	Belinda Clawson
Chaplain	Mike Farmer

Commissioner Nestler made a motion to approve the FY 2018-2019 Fire Department officers as presented. The motion carries with a unanimous vote.

PLANNING BOARD APPOINTMENT: The ETJ representative on the Planning Board is up for reappointment and Rose Bauguess has submitted an application. *Commissioner Hamilton made a motion to appoint Rose Bauguess to the Planning Board as the ETJ Representative. The motion carries with a unanimous vote.*

CLOSED SESSION: *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(3) to consult with the town attorney at 9:28 a.m. The motion carries with a unanimous vote.*

Commissioner Gelbaugh made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 9:46 a.m. No action was taken during closed session.

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 9:50 a.m. The motion carries with a unanimous vote.*

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk