

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
January 24, 2019

The Town of Sylva Board of Commissioners held a regular meeting on January 24, 2019 at 9:00 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

<b>PRESENT:</b>	Lynda Sossamon, Mayor	Paige Dowling, Town Manager
	Barbara Hamilton, Vice-Mayor	Amanda Murajda, Town Clerk
	Mary Gelbaugh, Commissioner	Eric Ridenour, Town Attorney
	Greg McPherson, Commissioner	
	David Nestler, Commissioner	

**ABSENT:** Harold Hensley, Commissioner

Mayor Sossamon called the meeting to order at 9:00 a.m.

**STAFF PRESENT:** Rick Bryson (Assistant Police Chief), Tammy Hooper (Police Chief), Dan Schaeffer (Public Works Director and Jake Scott (Public Works Director).

**VISITORS:** Kelly Brown, Holly Kays and Dave Russell.

**AGENDA:** *Commissioner McPherson made a motion to add an item to the agenda for a Memorandum of Understanding between agencies for future actions regarding Blackrock Creek. The motion carries with a unanimous vote. Commissioner Hamilton made a motion to approve the agenda as amended. The motion carries with a unanimous vote.*

**CONSENT AGENDA:** *Commissioner Gelbaugh made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None.

**MAYOR'S REPORT:** None.

**COMMISSIONER'S REPORT:** Commissioner Gelbaugh thanked Jake Scott for the article in the Sylva Herald about trash requirements in the Town. Commissioner Hamilton expressed sympathy to Sergeant Daniel Peoples on the loss of his father.

**MANAGERS REPORT:** Manager Dowling reported the following:

- NCDOT notified the Town that projects programmed in the State Transportation Improvement Plan (STIP) have been delayed due to funding or other various reasons. R-5600/NC 107 is on schedule with ROW, but the new construction date is expected to be 12/20/2022.
- The Town is still accepting applications for a patrol officer to fill Kim Osborne-Evan's vacancy.
- The Asheville Design Center is hosting a workshop for the Town and NCDOT Tuesday, Jan. 29, 2019 at 4:00 p.m. in the Community Room at the library. They volunteer traffic engineers have been reviewing comments and questions raised at the meeting last Monday.
- NCLM's Town and State Dinner with a legislative session beforehand is replacing Town Hall Day. This will be held in Raleigh February 20, 2019.

**PUBLIC WORKS DEPARTMENT:** Jake Scott reported that he is working on enforcing the solid waste ordinances. The department is evaluating drainage issues on various streets in Town.

**POLICE DEPARTMENT:** Tammy Hooper presented to the board the department's yearly reports.

**PLANNING BOARD REPORT:** The Planning Board met on Thursday, January 17, 2019 and continued discussing the Highway 107 project, specifically fees in lieu of sidewalks, parking ordinances, and temporary signs.

**TWSA BOARD REPORT:** None.

**NEW BUSINESS**

**MEMORANDUM OF UNDERSTANDING AND GRANT AGREEMENT—BLACKROCK CREEK:**

*Commissioner Gelbaugh made a motion to approve the Memorandum of Understanding and Grant Agreement. The motion carries with a unanimous vote.*

**RESOLUTION AUTHORIZING CLOSING AND OWNERSHIP TRANSFER OF BLACKROCK CREEK:**

Manager Dowling reported that the property closing will probably not happen till April, but the resolution authorized the mayor or vice-mayor to sign closing documents at that time. *Commissioner Nestler made a motion to approve the resolution. The motion carries with a unanimous vote.*

**SPECIAL EVENT REQUEST—ALCOHOL—GREENING UP THE MOUNTAINS:** Manager Dowling presented the request on behalf of Nicole Owen of Innovation Brewing. They would like to set up the Beer Garden at Greening Up the Mountains in an area next to Bridge Park so it would be safer and less congested. *Commissioner Gelbaugh made a motion to approve the special event request allowing alcohol at Greening Up the Mountains and the Beer Garden to be set up near Bridge Park. The motion carries with a unanimous vote.*

**MEMORANDUM OF UNDERSTANDING—PINNACLE PARK AND BLACKROCK CREEK:**

*Commissioner Nestler made a motion to approve the memorandum of understanding. The motion carries with a unanimous vote.*

**ADDITIONAL:** Lisa McBride of the Farmer's Market asked the Board to add an item to the February 28, 2019 agenda to discuss keeping the Farmer's Market open year-round outside.

**ADJOURNMENT:** *Commissioner Gelbaugh made a motion to adjourn the meeting at 9:20 a.m. The motion carries with a unanimous vote.*

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Lynda Sossamon  
Mayor

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Amanda W. Murajda  
Town Clerk