

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
February 28, 2019

The Town of Sylva Board of Commissioners held a regular meeting on February 28, 2019 at 9:00 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

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| PRESENT: | Barbara Hamilton, Vice-Mayor | Paige Dowling, Town Manager |
| | Harold Hensley, Commissioner | Amanda Murajda, Town Clerk |
| | Mary Gelbaugh, Commissioner | Eric Ridenour, Town Attorney |
| | Greg McPherson, Commissioner | |
| | David Nestler, Commissioner | |

ABSENT: Lynda Sossamon, Mayor

Vice-Mayor Hamilton called the meeting to order at 9:00 a.m.

STAFF PRESENT: Rick Bryson (Assistant Police Chief), Tammy Hooper (Police Chief), Dan Schaeffer (Public Works Director and Jake Scott (Public Works Director), Mark Conner, Doug Farmer, Daniel Reid, Bruce Moore, Jim Howell, Tim Dillard, Jeff Buchanan, Steve Shuler, Chance Mull and Zach Sorrells.

VISITORS: Savannah Vining and Crystal Schutters.

AGENDA: *Commissioner Gelbaugh made a motion to approve the agenda as presented. The motion carries with a unanimous vote.*

CONSENT AGENDA: *Commissioner Nestler made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: Savannah Vining and Crystal Schutters addressed the board about their concerns of trash at a neighbor's house on Falls Circle. They believe the lack of cleanliness is now a health and welfare concern.

MAYOR'S REPORT: None.

COMMISSIONER'S REPORT: Commissioner McPherson announced that there was a vacancy on the Public Art Committee. Commissioner Hamilton expressed her thankfulness of living in Sylva.

MANAGERS REPORT: Manager Dowling reported the following:

- The Town of Sylva has received the signed CWMTF grant contract for Blackrock Creek. The Eastern Band voted to continue moving forward with their purchase February 7, 2019 and the Conservation Fund closed on the property with America's Home Place February 15, 2019.
- NCDOT right-of-way agents are very close to completing the ROW acquisition needed for the Skyland Drive sidewalk. The construction contract is still scheduled to begin in April.
- Department heads have until Friday, March 1, 2019 to turn in their completed budget worksheets.
- The next Asheville Design meeting will be Thursday, March 21st from 5:30 p.m. – 7:00 p.m. at the Jackson County library.

PUBLIC WORKS DEPARTMENT: Jake Scott reported that the recent heavy rain has caused a lot of drainage issues throughout the Town. The department has been working on cleaning out drains as a result of the rain. The roof at the Community Table has been completely replaced. The 2018 Tree City application has been approved for the Town of Sylva. The remodel project of the American Legion building will begin in the next few weeks. The repainting of the fire department building should also begin in the near future.

POLICE DEPARTMENT: Tammy Hooper reviewed the monthly statistics report for the department. Several members of the department have participated in various training classes during the month of February. The department also help with a women's self defense class.

PLANNING BOARD REPORT: The Planning Board did not meet in February and their March meeting will coincide with the Asheville Design Center meeting on March 21, 2019.

TWSA BOARD REPORT: Commissioner Hensley reported that the annual meeting for TWSA will be on March 5, 2019.

NEW BUSINESS

FARMER'S MARKET PRESENTATION/REQUEST: Lisa McBride addressed the board and asked if the Farmer's Market could have permission to set-up year-round in the Bridge Park parking lot instead of using the Community Table for the winter months. *Commissioner Nestler made a motion to approve the request of the Farmer's Market to set-up year-round at the Bridge Park parking lot as well as authorize the Town Manager to negotiate with the Market when scheduling conflicts occur. The motion carries with a unanimous vote.*

RESOLUTION OF APPRECIATION: *Commissioner Gelbaugh made a motion to approve a resolution of appreciation for Dan Schaeffer in regards to his retirement. The motion carries with a unanimous vote.*

PLAQUE PRESENTATION: *Commissioner Gelbaugh made a motion to award Dan Schaeffer the "Order of the Short Leaf Pine." The motion carries with a unanimous vote. Manger Dowling presented Schaeffer with the resolution and award.*

RECESS: MOTION TO RECESS FOR RECEPTION: *Commissioner Nestler made a motion to recess the meeting for a reception honoring Dan Schaeffer's retirement. The motion carries with a unanimous vote and the meeting was recessed at 9:25 a.m.*

RECONVENE: MOTION TO RECONVENE: Commissioner Nestler made a motion to reconvene the meeting at 9:54 a.m. The motion carries with a unanimous vote.

CLOSED SESSION: *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(3) to consult with the town attorney about a hazard abatement on at 9:54 a.m. The motion carries with a unanimous vote.*

Commissioner Nestler made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 10:21 a.m. No action was taken during closed session.

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 10:21 a.m. The motion carries with a unanimous vote.*

Barbara Hamilton
Vice-Mayor

Amanda W. Murajda
Town Clerk