

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
March 14, 2019

The Town of Sylva Board of Commissioners held a regular meeting on March 14, 2019 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

**PRESENT:** Lynda Sossamon, Mayor  
Barbara Hamilton, Vice-Mayor  
Mary Gelbaugh, Commissioner  
Harold Hensley, Commissioner  
David Nestler, Commissioner

Amanda Murajda, Town Clerk  
Paige Dowling, Town Manager

**ABSENT:** Greg McPherson, Commissioner

Mayor Sossamon called the meeting to order at 5:30 p.m.

**STAFF PRESENT:** Tammy Hooper, Police Chief and Kelly Ball, Attorney

**VISITORS:** Joe Hamilton and Dave Russell

**AGENDA:** *Commissioner Gelbaugh made a motion to approve the agenda. The motion carries with a unanimous vote.*

**CONSENT AGENDA:** *Commissioner Hamilton made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None.

**MAYOR'S REPORT:** Mayor Sossamon reported that she and Manager Dowling attended the NC State dinner with representatives from Western North Carolina. The discussed Powell Bill, broadband, affordable housing and historic tax credits. She also noted that Sylva has been approved as a Tree City USA again this year.

**COMMISSIONER'S REPORT:** Commissioner Gelbaugh requested that reminders be given to businesses in the e B-1 zoning district about parking requirements. Commissioner Hamilton gave an update from the Main Street Promotions Committee and explained that they are continuing to work on Greening Up the Mountains.

**MANAGERS REPORT:** Manager Dowling reported the following:

- Budget work is in process and the next budget work session is March 28<sup>th</sup> immediately after the regularly scheduled morning board meeting.
- The Asheville Design Center has scheduled the last two meeting dates for the Highway 107 Construction Project for March 21<sup>st</sup> and April 17<sup>th</sup> at 5:30 p.m. in the community room at the library. March 21<sup>st</sup> they will review several questions that were repeatedly raised at their first community meeting. On April 17<sup>th</sup> the ADC will present any findings.
- Jake Scott has been working to get the additional electrical outlets added in the paved lot at Bridge Park. This will be complete in the next few weeks.
- Dowling has signed a contract with Kristy Carter at Friction Shift to complete the zoning ordinance review and update the land use map which was started with JM Teague engineering. Carter has worked on several projects in Sylva and Jackson County in the past. The zoning ordinance review was a need identified in the Town's Economic Development Strategic Plan.
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**MAIN STREET REPORT:**

- There are currently 138 vendor applications for Greening Up the Mountains. The festival is April 27<sup>th</sup> from 10:00 a.m. -4:00 p.m.
- Main Street Accreditation was received for the 2017-2018 year.

**FIRE DEPARTMENT REPORT:** None.

**NEW BUSINESS**

**PUBLIC ART COMMITTEE APPOINTMENT:** Manager Dowling reported that there are 4 vacancies on the Public Art Committee. One application to fill a vacancy has been received from Georganna Seamon. *Commissioner Nestler made a motion to appoint Georganna Seamon to the Public Art Committee. The motion carries with a unanimous vote.*

**WATER AND SEWER PROJECT COMMITTEE APPOINTMENT:** Due to the retirement of Dan Schaeffer as Public Works Director, Jake Scott needs to be appointed to the Water and Sewer Project Committee. *Commissioner Gelbaugh made a motion to appoint Jake Scott to the Water and Sewer Project Committee. The motion carries with a unanimous vote.*

**SOLID WASTE ADVISORY BOARD APPOINTMENT:** Due to the retirement of Dan Schaeffer as Public Works Director, Jake Scott needs to be appointed to the Solid Waste Advisory Board. *Commissioner Hensley made a motion to appoint Jake Scott to the Solid Waste Advisory Board. The motion carries with a unanimous vote.*

**CLOSED SESSION:** *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(6) regarding the Town Manager's evaluation at 5:42 p.m.*

*Commissioner Hamilton made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 6:21 p.m. No action was taken during closed session.*

**ADJOURNMENT:** *Commissioner Gelbaugh made a motion to adjourn the meeting at 6:21 p.m. The motion carries with a unanimous vote.*

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Lynda Sossamon  
Mayor

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Amanda W. Murajda  
Town Clerk