

**REGULAR BOARD MEETING**  
Town of Sylva Board of Commissioners  
July 25, 2019

The Town of Sylva Board of Commissioners held a regular meeting on July 25, 2019 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

<b>PRESENT:</b>	Lynda Sossamon, Mayor	Paige Dowling, Town Manager
	Barbara Hamilton, Vice-Mayor	Amanda Murajda, Town Clerk
	Harold Hensley, Commissioner	Eric Ridenour, Town Attorney
	Mary Gelbaugh, Commissioner	
	Greg McPherson, Commissioner	
	David Nestler, Commissioner	

**ABSENT:**

Mayor Sossamon called the meeting to order at 9:07 a.m.

**STAFF PRESENT:** Jake Scott

**VISITORS:** Dave Russell

**AGENDA:** *Commissioner Hamilton made a motion to add a closed session to the agenda pursuant to NCGS. 143-318-11(a)(5) & (6) in regards to contract negotiation and personnel. Commissioner Nestler made a motion to approve the amended agenda. The motion carries with a unanimous vote.*

**PUBLIC COMMENTS:** None.

**MAYOR'S REPORT:** Mayor Sossamon commented that the Town looks good with everything so green due to recent rain.

**COMMISSIONER'S REPORT:** Commissioner Nestler asked for an update on the crosswalk to be installed at the intersection of Grindstaff Cove Rd at Nantahala Brewing. Jake Scott will contact NCDOT for an update. Nestler also questioned a stop-work order placed on a driveway on Allen Street. Scott reported that the County has been working to contact the property owner. Nestler mentioned that he would like to see the Town work on a native plant ordinance in the future and move away from using pesticides. Commissioner McPherson referenced the crosswalk on Grindstaff Cove and asked if it could be made wider. Scott will ask the NCDOT. McPherson also questioned the orange cones currently on the bridge at Grindstaff Cove Road. Scott responded that the cones were to keep people from parking on the bridge. Commissioner Hamilton reported that the Promotions Committee had been planning fall and Christmas events. She reminded everyone of the pop-up art show at Black Balsam.

**MANAGERS REPORT:** Manager Dowling reported the following:

- The Town of Sylva is sponsoring Concerts on the Creek on August 2 and August 16.
- Dowling will be attending the Main Street Manager's meeting August 6-9 and will miss the August 8<sup>th</sup> meeting.
- The code assessment and future land use/character areas map are still in progress.
- Dowling and Attorney Ridenour attended a meeting on the Blackrock Creek and Shut-In Creek properties. These will hopefully close in September and transfer to the Town and EBCL. Mainspring and the Conservation Fund are working with all entities to submit the required pre-closing paperwork to CWMTF.
- Officer Mark Conner has submitted his resignation because he is going to the Highway Patrol.
- Preparation for the annual audit has begun.
- The Sylva Art and Design Committee's pop-up art show is Friday from 6-9:00 p.m. at Black Balsam Outdoor.

**PUBLIC WORKS DEPARTMENT:** Jake Scott reported that the department along with NCDOT had replaced collapsed pipe on Keener Street. Duke Energy will be installing new streetlights on Mill Street in the next few weeks. The department has also been clearing trail debris at Pinnacle Park.

**POLICE DEPARTMENT:** None.

**PLANNING BOARD REPORT:** The Planning Board met with Kristy Carter of Friction Shift on July 9<sup>th</sup> to finalize their recommendations on the code assessment project.

**TWSA BOARD REPORT:** Commissioner Nestler reported that TWSA would be discussing the Cullowhee Dam removal at their next meeting on August 13<sup>th</sup> as well as a policy on relocation requirement during the Highway 107 construction project.

**NEW BUSINESS**

**MEMORANDUM OF TRANSPORTATION AGREEMENT:** Manager Dowling explained that this agreement is from the county and pertains to how involuntary commitment transportation occurs with law enforcement agencies. A written document is now required that explains the transportation process. *Commissioner Hamilton made a motion to approve the memorandum of transportation agreement. The motion carries with a unanimous vote.*

**CLOSED SESSION:** *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(5) and (6) in regards to contract negotiation and personnel matters at 9:27 a.m. The motion carries with a unanimous vote.*

*Commissioner Nestler made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 9:40 a.m. No action was taken during closed session.*

**ADJOURNMENT:** *Commissioner Hensley made a motion to adjourn the meeting at 9:40 a.m. The motion carries with a unanimous vote.*

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Lynda Sosamon  
Mayor

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Amanda W. Murajda  
Town Clerk