

**TOWN OF SYLVA BOARD OF COMMISSIONERS
PROPOSED AGENDA**

REGULAR BOARD MEETING OF THURSDAY, JANUARY 9, 2020

83 Allen Street
Sylva, North Carolina
5:30 P.M.

CALL TO ORDER

APPROVAL OF AGENDA

- *All items listed and adopted are for discussion or possible action.*

APPROVAL OF CONSENT AGENDA

PUBLIC COMMENTS

REPORTS

Mayor's Report
Commissioner's Report
Manager's Report
Main Street Report
Fire Department Report

1. Center for Domestic Peace and Reach Services Update
2. 2019-2020 Fee Schedule Amendment
3. 2020-2021 Budget Calendar
4. Planning Board Appointment

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
January 9, 2020

1- APPROVE MINUTES: December 12, 2019, **Regular Board Meeting**

2- REPORTS:

- 1- Business Registration Permits as of **December 31, 2019**
- 2- Vehicle Tax Report as of **November 30, 2019**
- 3- Ad Valorem Tax Report as of **November 30, 2019**
- 4- Statement of Revenues, Expenditures, Changes in Fund Balance as of **November 30, 2019**

Business Registration Permit Application December 2019

<u>Date Submitted</u>	<u>Business Name</u>	<u>Business Location</u>	<u>Owner</u>
12/5/2019	Sip Sum LLC	1165 W. Main St.	Lewis Cantrell
12/23/2019	Regina Nicole Boutique	474 W. Main St.--Change location	Natalie Newman



SYLVA COLLECTIONS

NOVEMBER 2019

	YEAR	TAX	INTEREST	TOTAL
RENTAL VEHICLE TAX		2,065.82	-	2,065.82
	TOTAL	2,065.82	-	2,065.82

Tax Summary
as of November 30, 2019

(10-301-XX)	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	Total	Current Year	TOTALS
Starting Balances	41157.98	17812.17	8365.05	4275.63	2594.86	4,259.57	1,700.96	2,442.53	4,435.93	3,027.98	90,072.66	\$1,743,823.36	10-281-0000
July	-1459.1	-74.61	-131.66	-68.4	-68.4	-68.4	-68.4	-68.4	-68.40	-119.83	-2,127.20		-2,127.20
August	-2792.28									-29.53	-2,821.81		-2,821.81
September	-1043.7	-111.48	-39.12							-29.75	-1,224.05	-189,432.78	-190,656.83
October	-1337.83	-549.54	-485.3	-339.9	-45.7					-3.54	-2,761.81	-119,077.20	-121,839.01
November	-230.44		-18.32								-248.76	-259,836.49	-260,085.25
December											0.00		0.00
January											0.00		0.00
February											0.00		0.00
March											0.00		0.00
April											0.00		0.00
May											0.00		0.00
June											0.00		0.00
July - June Totals	-6863.35	-735.63	-674.4	-408.3	-114.1	-68.4	-68.4	0	-68.4	-182.65	-9,183.63	-588,346.47	-577,530.10
Releases											0.00		-625.56
Add to Original Levy											0.00		83,988.75
Under Appeal	-2342.26	-2673.45									-5,015.71		-5,015.71
Bankruptcy											0.00		0.00
Refund/Adj											0.00		0.00
Subtotals	-9,205.61	-3,409.08	-674.40	-408.30	-114.10	-68.40	-68.40	0.00	-68.40	-182.65	-14,199.34	-484,983.28	-499,182.62
EOY Adjustment													
(10-110-XX) Balance	\$31,952.37	\$14,403.09	\$7,690.65	\$3,867.33	\$2,480.76	\$4,191.17	\$1,632.56	\$2,442.53	\$4,367.53	\$2,845.33	\$75,873.32	\$1,258,840.08	\$1,334,713.40
Interest	87.87	11.49	35.97	22.79	28.91	35.03	41.16		53.40	126.73	443.35		443.35
July											0.47		42.10
August	41.63										0.25		164.11
September	78.46	84.52	0.88								11.83		515.06
October	93.79	87.34	129.62	141.18	51.30						75.86		75.86
November	19.18	21.54	0.14	35.00									
December													
January													
February													
March													
April													
May													
June													
Interest Collected	\$320.93	\$204.89	\$166.61	\$198.97	\$80.21	\$35.03	\$41.16	\$0.00	\$53.40	\$139.28	\$1,240.48	\$0.00	\$1,240.48
												Collection Rate	31.1286%

Submitted by: Amanda Murajda, Tax Collector

Top 10 Delinquent Accounts (2018 & prior)

Name	Balance
	11/30/2019
Dewayne Ward	\$ 6,687.45
Aaron Rents Inc	\$ 5,770.45 Under Appeal
Smoky Mtn Restaurants LLC	\$ 4,204.18
Melton Riddle Funeral Home	\$ 3,243.10 Out of business
Robert Shephard	\$ 2,900.83
Michelle D. Franklin	\$ 2,789.90
Joe Wilson	\$ 2,708.80
Modo Z LLC	\$ 2,627.90 Out of business
Jimmy Ray Wilson	\$ 2,082.44
DEVOP, Inc.	\$ 2,080.26 Out of business

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
11/30/2019

		General Fund				Actual to	Statement		
		2019-2020	Previously	2018-2019	Current	2019-2020	Percent	Period	
		Budgeted	Reported	YTD Actual	Month	Budget Balance		5	
								Variance	
Revenues:									
Ad valorem taxes	\$	1,819,056	\$ 343,877.90	\$ 613,036.20	\$ 269,158.30	\$ 1,206,019.80	33.70%	41.67%	-7.97% *
Other taxes and licenses	\$	6,500	4,885.00	4,965.00	\$ 80.00	\$ 1,535.00	76.38%	41.67%	34.72%
Unrestricted intergovernmental	\$	1,609,472	359,898.08	512,994.76	\$ 153,096.68	\$ 1,096,477.24	31.87%	41.67%	-9.79% *
Permits and Fees	\$	18,000	8,376.17	9,842.61	\$ 1,466.44	\$ 8,157.39	54.68%	41.67%	13.01%
Restricted intergovernmental	\$	131,409	44,133.98	44,133.98	\$ -	\$ 87,275.02	33.59%	41.67%	-8.08% *
Investment earnings	\$	59,400	24,518.71	29,443.36	\$ 4,924.65	\$ 29,956.64	49.57%	41.67%	7.90%
Other revenues	\$	23,800	29,904.68	25,786.18	\$ (4,118.50)	\$ (1,986.18)	108.35%	41.67%	66.68%
Total revenues	\$	3,667,637	815,594.52	1,240,202.09	424,607.57	\$ 2,427,434.91	33.81%	41.67%	-7.85%
Expenditures:									
General Government	\$	669,046	195,784.14	245,393.45	49,609.31	423,652.55	36.68%	41.67%	4.99%
Salaries & Benefits	\$	263,300	89,761.02	110,335.34	21,854.32				
Capital outlay	\$	-	-	-	-				
All other expenditures	\$	405,746	106,023.12	135,058.11	27,754.99				
Public Safety	\$	1,937,385	524,277.26	734,443.33	210,166.07	1,202,941.67	37.91%	41.67%	3.76%
Salaries & Benefits	\$	761,050	238,646.83	255,461.96	74,894.80				
Capital outlay	\$	149,551	-	-	-				
All other expenditures	\$	1,026,784	285,630.43	478,981.37	135,271.27				
Culture and Recreation	\$	102,283	22,170.58	24,994.99	2,824.41	77,288.01	24.44%	41.67%	17.23%
Salaries & Benefits	\$	23,875	5,227.89	5,227.89	1,674.17				
Capital outlay	\$	23,250	-	-	-				
All other expenditures	\$	55,158	16,942.69	19,767.10	1,150.24				
Transportation	\$	638,525	181,929.25	219,646.69	37,717.44	418,878.31	34.40%	41.67%	7.27%
Salaries & Benefits	\$	283,500	88,432.08	110,958.91	22,526.83				
Capital outlay	\$	53,400	-	-	-				
All other expenditures	\$	301,625	93,497.17	108,687.78	15,190.61				
Economic and Physical Development	\$	14,275	3,425.79	3,425.79	-	10,849.21	24.00%	41.67%	17.67%
Salaries & Benefits									
Capital outlay									
All other expenditures	\$	14,275	3,425.79	3,425.79	-				
Environmental Protection	\$	174,260	49,133.52	63,182.27	14,048.75	111,077.73	36.26%	41.67%	5.41%
Salaries & Benefits	\$	63,875	21,334.24	26,675.88	5,341.64				
Capital outlay	\$	-	-	-	-				
All other expenditures	\$	110,385	27,799.28	36,506.39	8,707.11				
Total expenditures	\$	3,535,774	976,720.54	1,291,086.52	314,365.98	2,244,687.48	36.51%	41.67%	5.15%
Revenues over expenditures	\$	131,863	(161,126.02)	(50,884.43)	110,241.59	182,747.43	5.17%		
Other financing sources (uses):									
Transfers in	\$	343,985	343,985.00	343,985.00	-	-			
Appropriated fund balance	\$	364,324	-	364,324.00	-	-			
Contributed Capital	\$	-	-	-	-	-			
Sale of Assets	\$	-	-	-	-	-			
Loan Proceeds	\$	-	-	-	-	-			
Total other financing sources (uses)	\$	708,309	343,985.00	708,309.00	-	-			
Transfers to other funds:									
Transfers out	\$	840,172	543,985.00	718,672.00	-	-			
Transfer to Capital Reserve	\$	-	-	121,500.00	-	-			
Total other financing sources (uses)	\$	(131,863)	(200,000.00)	(131,863.00)	-	-			
Revenues and other sources over expenditures and other uses	\$	-	(361,126.02)	(182,747.43)	110,241.59	182,747.43			

Analysis:

* Timing on Taxes, State Revenues, and Grants

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
December 12, 2019

The Town of Sylva Board of Commissioners held a regular meeting on December 12, 2019 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT:	Lynda Sossamon, Mayor	Amanda Murajda, Town Clerk
	Barbara Hamilton, Vice-Mayor	Paige Dowling, Town Manager
	Harold Hensley, Commissioner	Eric Ridenour, Town Attorney
	Mary Gelbaugh, Commissioner	
	Greg McPherson Commissioner	
	David Nestler, Commissioner	

ABSENT:

Mayor Sossamon called the meeting to order at 5:30 p.m.

STAFF PRESENT: Lynn Bryant (Finance Officer), Chris Hatton (Police Chief) and Jake Scott (Public Works Director).

VISITORS: Quintin Ellison, Sarah Thompson, Glenda Hensley, Luther Jones, Livingston Kelley, Linda Kelley, Boyd Sossamon, Brenda Oliver, Bronwyn Burleson, Dan Schaeffer, Jenny McPherson, Dave Russell, Ethan Confer, Vickie Nestler and Ben Guiney.

AGENDA: *Commissioner Gelbaugh made a motion to approve the agenda. The motion carries with a unanimous vote.*

CONSENT AGENDA: *Commissioner McPherson made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: Mayor Sossamon asked the board to be thinking about dates for a board planning retreat.

COMMISSIONER'S REPORT: Commissioner Nestler reported that TWSA was in the process of interviewing candidates for the Director position. Commissioner Hensley expressed his appreciation for serving on the board. Commissioner Hamilton thanked everyone that helped with the Christmas weekend festivities and tree lighting for the Town of Sylva.

MANAGERS REPORT:

- The 2019 Christmas Parade had 54 participants. The 2020 Christmas Parade will be Sunday, December 6th at 3:00 p.m.
- 154 people attended the meeting on the NC 107/R-5600 right-of-way on December 9, 2019.
- The lease and right of first refusal have been sent to First Baptist Church for the parking lot next to Humanite.
- The Town will be working with CWMTF to see if equestrian use can be added so that the uses would be the same as Pinnacle Park.
- There are two vacancies on the Planning Board, Joe Bill Matthews and Ben Guiney. Interested parties can find the application on the town's website under forms.
- The Town needs to appoint a replacement to the Jackson Neighbors in Need board. Commissioner Hensley's seat needs to be replaced.
- Sylva Art & Design Committee is having their winter pop-up art show Friday, December 13, 2019 from 5:00-8:00 p.m. in Victoria Shufelt's space next to Jackson General.
- The Town's Christmas holidays are December 24, 25, and 26. The Christmas day trash route will run Friday, December 27th. The New Years' day trash route will run Thursday, Jan. 2nd.

MAIN STREET REPORT: The Main Street Committee will meet Monday, December 16, 2019 at 4:00 p.m.

FIRE DEPARTMENT REPORT: None.

NEW BUSINESS

AUDIT REPORT: Bronwyn Burlison of Burlison and Earley, PA presented the financial statements and auditor's report for the fiscal year ended June 30, 2019. An unmodified opinion was given with no findings. Burlison encouraged the board to review the report and to read the management discussion.

SCHEDULE STAFF CHRISTMAS LUNCH: *Commissioner Gelbaugh made a motion to schedule the Town of Sylva staff Christmas lunch for Friday, December 20, 2019. The motion carried with a unanimous vote.*

PRESENTATION OF APPRECIATION: Mayor Sossamon presented Commissioner Hensley with a plaque of appreciation for his years of service on the Town of Sylva Board of Commissioners.

SWEARING –IN CEREMONY: The Honorable Monica Leslie performed the ceremony and administered the oath of office to the elected commissioners.

Ben Guiney, Commissioner
Greg McPherson, Commissioner
David Nestler, Commissioner

ADJOURNMENT: *Commissioner Nestler made a motion to adjourn the meeting at 5:56 p.m. The motion carries with a unanimous vote.*

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk

Town of Sylva

Amended Fee Schedule FY 2019-2020

Planning and Code Enforcement Permits and Fees:

1. Residential	Type	Fee
	Single Family	0-1,500 sq. ft. \$50.00
		1,501-3,000 sq. ft. \$75.00
		More than 3,000 sq. ft. \$100.00
	Multi-Family Units	\$40.00 per unit
	Manufactured Homes	Singlewide \$50.00 Doublewide \$75.00
	Accessory Buildings	\$50.00
	Additions / Renovations	\$50.00 (≤500 sq. ft.) \$75.00 (>500 sq. ft.) (Rooms, Decks, Garage etc)

2. Commercial, Business, Mixed Use, Industrial	
Occupancy Use Inspection (commercial business opening or change of ownership)	\$100.00 (Paid to Town of Sylva prior to issuance of Privilege License)
Business Registration Permit (applicable to all businesses not licensed by the State of NC)	\$20.00
Itinerant Merchant Peddlers (24 hour)	\$100.00 \$25.00
Heavy Commercial (20,000 sq. ft. or more) and/or Industrial	\$500.00
Medium Commercial (5,001 sq. ft.-19,999 sq. ft.)	\$350.00
Light Commercial (up to 5,000 sq. ft.)	\$250.00
Additions/Renovations	
<500 sq. ft.	\$50.00
>500 sq. ft.	\$75.00

Churches	\$75.00
Retail Office	\$50.00

3. Hillside development	Residential hillside areas with an average slope of 15 percent or greater and is at or above 2000 feet mean sea level (MSL)
	\$150.00

4. Overlay Districts	Planned Unit Development (PUD) Mobile Home Parks	(In addition to CUP fee)
	Class I (2-11 units)	\$150.00
	Class II (12-24 units)	\$250.00
	Class III (25+ units)	\$400.00 +25.00 per home above 2

5. Subdivision plat	
	Minor Subdivision \$160.00 +plus \$150.00 per lot
	Major Subdivision \$300.00 +plus \$275.00 per lot
	(Family subdivisions exempt from per lot fee)

6. Demolition permit	
	Residential \$80.00
	Non-Residential \$150.00

7. Sign permit	
	Single-face \$150.00
	Double-face \$200.00
	Illuminated \$250.00
	Temporary \$20.00 (Per event, fee covers two signs)
	Sandwich Board \$40.00 (Annual renewal required)
	Off-premise sign \$500.00

8. ABC Permit Inspections	
	On-Premise \$100.00
	Off-Premise \$100.00

9. Sexually Oriented Business permit

Establishment Permit	\$2000.00	Annually
Entertainer Permit	\$250.00	Annually

10. Street/Sidewalk cut permit

Streets	\$75.00
Sidewalks	\$50.00

11. Hazardous Material Special Use Permit

All hazardous materials located on or within 10 feet of any street, or sidewalk	\$50 for first 2 containers \$25 per add. container (Annual Renewal Required)
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12. Driveway Access Permit

Residential	\$25.00
Non-residential	\$100.00

13. Flood Plain Permit

Residential	\$50.00
Non-residential	\$100.00

14. Zoning Approval

	\$45.00
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15. Flood Damage Prevention Variance

Residential	\$200.00
Non-Residential	\$350.00

16. Zoning Ordinance Variance

Residential	\$250.00
Non-Residential	\$350.00

17. Conditional Use Permit		
	Residential	\$250.00
	Non-Residential	\$350.00
18. Zoning Ordinance Amendment		
	Amendment to Text	\$500.00
	Map Amendment	\$500.00
19. Public Hearings and Appeal Hearings	All	
		\$300.00
20. Zoning Vested Rights Approval	All	
		\$250.00
21. Hazard Abatement	All	
		\$200.00

Recreation Fees:

Poteet Park and Bryson Park Pavilion Rental....

\$25.00 per 2 hour reservation block for Town residents.
 \$50.00 per 2 hour reservation block for non Town residents.

Bridge Park Pavilion Rental

\$30.00 for 2 hours reservation block for Town residents.
 \$50.00 per 2 hour reservation block for non Town residents.
 \$50.00 for 4 hours and \$100.00 for 8 hours for Town residents.
 \$75.00 for 4 hours and \$125.00 for 8 hours for non Town residents.
 \$50.00 for alcohol per event + cost of officers

Public Works Cost Basis for Equipment and Manpower:

Vehicle, Equipment and Manpower Charges:

Labor Charge (per hour)

1. During normal work hours..... \$30.00 per person
2. After normal work hour.....\$45.50 per person

Equipment Charge (per hour)

1. Backhoe	\$50.00
2. Bucket Truck	\$65.00
3. Dump Truck	\$40.00
4. Knuckleboom Truck	\$75.00
5. Trackhoe	\$65.00
6. Water Truck	\$60.00 + Water Charge
7. Ton Truck	\$40.00
8. Weedeater or Leaf Blower	\$20.00
9. Mower	\$40.00
10. Sweeper	\$65.00

Recycling Bins (residential)

\$30.00 (both bins and lids)

Lid \$7.00 (individual replacement)

Bin \$10.00 (individual replacement)

Police Department Cost Basis for Manpower:

Labor Charge (per hour).....\$35.00

Parking Fines and Fees:

Parking in Handicapped Space	\$150.00
Parking in Fire Lane	\$50.00
Downtown Employee (B-1)	\$50.00
Handicapped Plaque Not Displayed	\$25.00
Parking in Loading Zone	\$25.00
Parking Across Line	\$25.00
Parking in Roadway (posted)	\$25.00
Parking in a restricted area	\$15.00
Double Parking	\$15.00
Parking in Prohibited Area	\$15.00
Parking too Close to Intersection	\$15.00
Parking in Wrong Direction	\$15.00
Parking in Alley Way	\$15.00
Improper Parking	\$15.00
Parking in No Parking Zone	\$15.00
Parking too Close to Fire Hydrant	\$15.00
Monthly Reserved Parking	\$10.00

Administrative Miscellaneous

Hard copy of Zoning Ordinance	\$15.00
Internet Copy	Free
View Code of Ordinance Online	Free
Municipal Code Corporation	
Copies	\$0.10 per sheet

Amended this the 9th day of January 2020.

Lynda Sossamon, Mayor

Amanda Murajda, Clerk

Town of Sylva Proposed 2020-2021 Budget Schedule

January 23, 2020
10:00 a.m. (after mtg.)

Budget Planning Workshop

- Meeting with Town Staff and Town Council to determine the needs, priorities, and goals.

March 2, 2020

Department Budget Requests Due

- Department Heads must have Budget Request submitted to Town Manager.

March 26, 2020
10:00 a.m. (after mtg.)

Budget Planning Workshop

- Town Staff and Council meet to prioritize needs and objectives.

April 21, 2020

Balanced Draft Budget Sent to Council

April 30, 2020
9:00 a.m. (irregular mtg.)

Council Work Session

- Town Council, Town Manager, Finance Officer, Department Heads

May 14, 2020

Formal Submission of the Budget to Council

May 14, 2020 (tentative)
3:00 p.m. (before mtg.)

Council Work Session

- Town Council, Town Manager, Finance Officer, Department Heads

May 14 and 21, 2020

Advertising of the Public Hearing

- *Sylva Herald and Ruralite*

May 28, 2020 (irregular mtg. time)
5:30 p.m.

Public Hearing

- Citizen Input

May 29, 2020

Year-End Spending Deadline

June 11, 2020
5:30 p.m.

Council Meeting

- Budget Approved by Sylva Town Council



**APPLICATION FOR CONSIDERATION OF APPOINTMENT TO
TOWN OF SYLVA BOARDS OR COMMISSIONS**

**Applicants are strongly urged to attend several meetings of a board prior to applying
and/or appointment to a board.**

NAME Alan R Brown DATE 12/12/19

ADDRESS 60 Cowan St Sylva NC 28779

EMAIL bigappbrown@gmail.com

HOME PHONE 828-557-2559 WORK PHONE 828-252-5388

EMPLOYER Civil Design Concepts OCCUPATION Construction Project Manager

EMPLOYER'S ADDRESS 52 Walnut Street Suite 9 Waynesville NC 28786

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? Yes

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? _____

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:
Town Planning Board

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL
WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

I have two relevant undergraduate degrees; one in Construction Technology and one in Industrial Design and Drafting. I have worked in the construction industry for the last 15 years in various forms, from pre-development all the way to post construction and including 6 years with the Department of Transportation. A large portion of my work experience has been in site construction and site development. I am familiar with the language of development and planning in the construction world and understand the impacts that they have on the community at large.

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

I wish to serve on the Town Planning board to help shape the towns vision for the future through proper planning and managing our communities growth. I also like to be involved in the Town and working with others to see the town prosper.

**PLEASE RETURN THIS APPLICATION TO TOWN HALL
83 ALLEN STREET, SYLVA, NC 28779**

Town of Sylva



APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

**Applicants are strongly urged to attend several meetings of a board prior to applying
and/or appointment to a board.**

NAME Geoffrey Hirsch DATE 12/24/19

ADDRESS 60 Schulman St. Sylva, NC

EMAIL hgeoffryd@gmail.com

HOME PHONE 603-731-2375 WORK PHONE _____

EMPLOYER Kelly Educational Svcs OCCUPATION Substitute Teacher

EMPLOYER'S ADDRESS 1950 Hendersonville Rd, Asheville, NC

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? Yes

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? ?

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:
Planning Board

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL
WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

Served on Henniker, NH Planning Board for several years.
Chair - 2 yrs, NH State Representative for 2 Terms Merrimack Co
Familiar with policies + procedures of govt committees as well as the
language of statutes

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

My wife Sarah + I have made Sylva our home, so we
now have a vested interest in the future of our home town.

PLEASE RETURN THIS APPLICATION TO TOWN HALL
83 ALLEN STREET, SYLVA, NC 28779

Town of Sylva



APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

Applicants are strongly urged to attend several meetings of a board prior to applying
and/or appointment to a board.

NAME LUTHER JONES DATE 12/23/19

ADDRESS 79 CITRUS DRIVE SYLVA NC 28779

EMAIL LHARJONES@GMAIL.COM

HOME PHONE 828-226-6011 WORK PHONE _____

EMPLOYER RETIRED OCCUPATION COLLEGE PROFESSOR
PART TIME MILLER MINGUS MALL
GREAT SMOKY MTS NAT PARK

EMPLOYER'S ADDRESS COMMITTEE VISITORS CENTER GSMNP
CHEROKEE N.C.

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? YES

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? NO

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:

PLANNING BOARD

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL
WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

PREVIOUSLY SERVED ON PLANNING BOARD OF SYLVA WITH
ONE YEAR OF TERM AS CHAIRMAN

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

EVERYONE WHO LIVES IN THE TOWN SHOULD TRY
TO MAKE THE TOWN BETTER FOR ALL

**PLEASE RETURN THIS APPLICATION TO TOWN HALL
83 ALLEN STREET, SYLVA, NC 28779**

Town of Sylva

NC

1889

APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

**Applicants are strongly urged to attend several meetings of a board prior to applying
and/or appointment to a board.**

NAME Melissa Madrona DATE 12/18/2019

ADDRESS 170 Ridgeway St, Sylva, NC 28779

EMAIL melissa.madrona@gmail.com

HOME PHONE (206) 419-6736 WORK PHONE (828) 497-9163

EMPLOYER Cherokee Indian Hospital OCCUPATION Pharmacist

EMPLOYER'S ADDRESS 1 Hospital Rd, Cherokee, NC 28719

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? Yes

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? No

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:
Sylva Planning Board

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL
WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

As a pharmacist, I regularly weigh risks and benefits in a detail-oriented manner to determine the best course of action in patients' health care; I deal with people from different social stations and levels of power to try to reach consensus; and I have to be a good listener to determine a patient's perspective and try to shape their medication use to positively effect their health while also factoring in their priorities and lifestyle. These skills and abilities could be applicable to balancing the good of the town with the desires of individuals in town planning.

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

I wish to serve on the planning board to increase my involvement in my community, to help balance social and environmental concerns in the future direction of the town, and to learn more about the community. It has been said that an individual can have the most impact in local government. I would like to have an impact, and moreover to have a positive impact, on the lives of myself and my neighbors.

**PLEASE RETURN THIS APPLICATION TO TOWN HALL
83 ALLEN STREET, SYLVA, NC 28779**