TOWN OF SYLVA BOARD OF COMMISSIONERS
PROPOSED AGENDA
REGULAR BOARD MEETING OF THURSDAY, JULY 23, 2020
83 Allen Street
Sylva, North Carolina
9:00 A.M.

CALL TO ORDER

APPROVAL OF AGENDA

- *All items listed and adopted are for discussion or possible action.*

APPROVAL OF CONSENT AGENDA

PUBLIC COMMENTS

REPORTS

Mayor's Report
Commissioner's Report
Manager's Report
Public Works Department
Police Department
Planning Board Report
TWSA Board Report

NEW BUSINESS

1. Historic Preservation Board Appointment
2. Resolution Requesting Jackson County Remove Confederate Monument from the Municipal Limits of Sylva
3. Discussion of Outdoor Restaurant Seating in the B-1 Zoning District

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
July 16, 2020

1- APPROVE AMENDED MINUTES: May 28, 2020, **Regular Board Meeting – Amend TWSA Board Report**

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
May 28, 2020

The Town of Sylva Board of Commissioners held a regular meeting on May 28, 2020 at 5:30 p.m. hosted in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C. and held electronically by Zoom meeting.

PRESENT: Lynda Sossamon, Mayor
Barbara Hamilton, Vice-Mayor
Mary Gelbaugh, Commissioner
Ben Guiney, Commissioner
Greg McPherson, Commissioner
David Nestler, Commissioner

Paige Dowling, Town Manager
Amanda Murajda, Town Clerk
Eric Ridenour, Town Attorney

ABSENT:

Mayor Sossamon called the meeting to order at 9:00 a.m.

STAFF PRESENT: Lynn Bryant (Finance Officer), Chris Hatton (Police Chief) and Jake Scott (Public Works Director).

VISITORS: Dave Russell, Holly Kays, David Noland, Sarah Thompson and Teri Cole-Smith.

AGENDA: *Commissioner Hamilton made a motion to approve the agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: Mayor Sossamon attended a NCLM meeting on lost revenues during the pandemic and a meeting with Joe Sam Queen on broadband.

COMMISSIONER'S REPORT: Commissioner Gelbaugh announced the Dillsboro River Company annual food drive for UCM on June 7, 2020. Commissioner Nestler told the board that the Community Table was interested in a UV sanitizing machine with a cost of approximately $160,000 that maybe the Town or County could purchase with grant money. Commissioner Guiney requested that multi-use trails still be kept current for a future discussion and reminded everyone to continue wearing masks. Commissioner McPherson reiterated using masks. Commissioner Hamilton noted she was glad to see businesses opening back up and thanked Town staff.

MANAGERS REPORT: Manager Dowling reported the following:

- Skyland Drive Sidewalk: Unfortunately, NCDOT has notified the Town that the Skyland Drive sidewalk project is on hold due to budget constraints.
- Caldwell Street: NCDOT has denied the Town's request to make Caldwell Street a state-maintained road. NCDOT's reasoning is the street doesn't meet their standards, especially width.
- Evalina Street Crosswalk: Brandon Parker has started working on extending the bumpout and moving the crosswalk at Evalina St. and Main St. to the other side of the intersection. This work is being done with a $5,000 municipal grant from the county. This will improve pedestrian safety and is consistent with Sylva's original streetscape plan. The bumpout will also be handicap accessible. We will lose three parking spaces to make the curb align with the bumpout across the street.
- Ordinance Work & Land Use Plan: The Town has received a final draft from Kristy Carter with our landuse plan and list of suggested ordinance revisions. We will use this to guide the RFP and ordinance work for the required legislative changes to the zoning ordinance and land use plan.
- Concerts on the Creek: The 2020 schedule has been revised. The May and June concerts are being moved to Saturday nights in July and August. Aug. 8, Aug. 22, and Sept. 5 are rescheduled dates for Town sponsored concerts.

- Covid-19 Update: The re-opening plan for Town Hall is for administrative staff to continue working from home next week and go back into the office Monday, June 8th but have the office closed to the public through June 19th. This gives us two weeks in Phase 2 to monitor cases and limit our exposure.

PUBLIC WORKS DEPARTMENT: Jake Scott updated the board on the Allen Street slide. Core samples were completed and a topographic survey is in the works. Hopefully the Town will receive a plan in the next two weeks so that a bid can be posted for repair work to be started in July or August. The Garden Club has planted on Main and Mill streets. Scott thanked the staff for their work on the budget.

POLICE DEPARTMENT: Chris Hatton reported that the department's call volume and crime volume had returned to normal since stay-at-home orders had been lightened. He thanked Town staff for their work on the budget. He added that the department had been chosen to participate in the Watch for Me NC program.

PLANNING BOARD REPORT: The May meeting was cancelled because of the virus.

TWSA REPORT: Commissioner Nestler reported that the preliminary FY 2020-2021 TWSA budget eliminated system development fees for residences up to three (3) bedrooms. System development fees for businesses and residents up to meter size H were cut in half.

PUBLIC HEARING—FY 2020-2021 BUDGET: Mayor Sossamon opened the public hearing at 6:00p.m. Being no comment, Commissioner Hamilton made a motion to close the hearing 6:00 p.m. The motion carries with a unanimous vote.

NEW BUSINESS
SOUTHWESTERN NC HOME CONSORTIUM: Sarah Thompson from the Southwest Commission addressed the board and explained the mission and principles of the NC Home Consortium. Federal money will pass through the Southwest Commission and be dispersed by project. A match is required by any group applying for the funds. *Commissioner Nestler made a motion to approve the Joint Cooperation Agreement for the NC Home Consortium. The motion carried with a unanimous vote. Commissioner Nestler made a motion to approve the resolution of participation in the NC Home Consortium. The motion carried with a unanimous vote.*

AUDIT CONTRACT: No discussion. *Commissioner McPherson made a motion to approve the 2019-2020 audit contract. Commissioner Nestler commented that TWSA would be looking to bid their contract next year and thought this might be something the Town needs to review. The motion carries with a unanimous vote.*

CANCEL JUNE 25, 2020 REGULAR BOARD MEETING: No discussion. *Commissioner Hamilton made a motion to cancel the June 25, 2020 meeting. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Guiney made a motion to adjourn the meeting at 6:15 p.m. The motion carries with a unanimous vote.*

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk

Resolution Concerning Confederate Monument belonging to Jackson County, NC

WHEREAS, the Town of Sylva, North Carolina is a diverse community made up of people from a multitude of different backgrounds, ethnicities, religions and opinions; and

WHEREAS, the Town of Sylva strives to treat all people equally and protect the wellbeing of all of its citizens; and

WHEREAS, the Town of Sylva Board of Commissioners deem the Confederate Monument, which is currently located on the steps of the Jackson County Library Complex, and therefore overlooks the Main Street of Sylva, NC, to be a divisive symbol that only tells a particular part of our history, while ignoring the lives and suffering of others who have contributed equally to our community; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Sylva Board of Commissioners that they request the County of Jackson take whatever steps necessary to permanently relocate the Confederate Monument to a location outside the municipal limits of Sylva.

Adopted this the 23rd day of July, 2020

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Lynda Sossamon, Mayor
Town of Sylva

Attest:

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Amanda W. Murajda, Town Clerk
Town of Sylva