

**TOWN OF SYLVA BOARD OF COMMISSIONERS
PROPOSED AGENDA
REGULAR BOARD MEETING OF THURSDAY, AUGUST 27, 2020**

83 Allen Street
Sylva, North Carolina
9:00 A.M.

CALL TO ORDER

APPROVAL OF AGENDA

- *All items listed and adopted are for discussion or possible action.*

APPROVAL OF CONSENT AGENDA

PUBLIC COMMENTS

REPORTS

Mayor's Report
Commissioner's Report
Manager's Report
Public Works Department
Police Department
Planning Board Report
TWSA Board Report

NEW BUSINESS

1. Jackson County Health Department Coronavirus Update
2. Resolutions for Event Street Closures
 - a. Walk for Hope—October 10, 2020
 - b. Treat Street—October 31, 2020
 - c. Veterans Day Parade—November 7, 2020
 - d. Christmas Parade—December 6, 2020
 - e. Greening Up the Mountains—April 24, 2021
3. Zoning Request for Proposals—Update the Town of Sylva Zoning and Subdivision Ordinances
4. Discussion of Jackson County's Action on the Removal of Confederate Statute

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
August 27, 2020

1- BUDGET AMENDMENT:

# 4	10-399-0000 Fund Balance Appropriation	\$ 20,000 C
	10-420-7300 Administration – Non-Fixed Capital	4,997 D
	10-510-7300 PD – Non-Fixed Capital	4,630 D
	10-560-7300 SD – Non-Fixed Capital	10,373 D

REF: Accounting for Board approved amendment to allocate Fund Balance for CARES Act expenditures. Board Approved – 8/13/20

# 5	23-399-0200 PAF Fund Balance Appropriations	\$ 2,677 C
	23-415-3300 PAF Expense	2,677 D

REF: To appropriate Fund Balance from the Art Fund to allow for budgeted expenditures.

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR WALK FOR HOPE
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Sylva Police Department requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a celebration in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday, October 10, 2020, from 9:00 A.M. to 11:00 A.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a festival in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the festival to be held in Sylva, North Carolina on Saturday, October 10, 2020, from 9:00 A.M. to 11:00 A.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said celebration and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: October 10, 2020

Time: 9:00 a.m. – 11:00 a.m.

Route Description: The celebration will take place in the downtown area of Main Street. Main Street will be closed from 9:00 a.m. to 11:00 a.m. for the celebration. Traffic will be routed along Keener Street to Jackson Street, Evalina Street and back to Main Street.

Adopted this the 27th day of August 2020.

Lynda Sossamon, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR TREAT STREET
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a festival in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday, October 31, 2020, from 4:00 P.M. to 9:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a festival in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the festival to be held in Sylva, North Carolina on Saturday, October 31, 2020, from 4:00 P.M. to 9:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: October 31, 2020

Time: 4:00 p.m. – 9:00 p.m.

Route Description: The festival will take place in the downtown area of Main Street. Main Street will be closed from 4:00 p.m. to 9:00 p.m. for the festival. Traffic will be routed along Jackson Street and then down to Evalina Street back to Main Street.

Chipper Curve Road from the intersection of Harold Street to the intersection of Municipal Drive will be closed at said time and traffic using Chipper Curve Road will be routed to Allen Street or Skyland Drive

Municipal Drive from the intersection of Main Street to the intersection of Allen Street will be closed at said time and traffic using Municipal Drive will be routed to Main Street and then Grindstaff Cove Road.

Adopted this the 27th day of August 2020.

Lynda Sossamon, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR A VETERAN'S DAY PARADE IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Jackson County Veterans Office requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a parade in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday afternoon, November 7, 2020, at 3:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Sylva, North Carolina on Saturday afternoon, November 7, 2020, at 3:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: November 7, 2020

Time: 3:00 p.m. – 5:00 p.m.

Route Description: The parade will originate at Mark Watson Park and travel east on NC 107/US 23 BUS to the intersection of Main Street and Mill Street. The parade will turn onto Mill Street and proceed west back to Mark Watson Park. Traffic will be routed to Municipal Drive during the parade.

Adopted this the 27th day of August 2020.

Lynda Sossamon, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR A CHRISTMAS PARADE IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a parade in the downtown area on Main Street (NC 107/US 23 BUS.), on Sunday afternoon, December 6, 2020, at 3:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Sylva, North Carolina on Sunday afternoon, December 6, 2020, at 3:00 P.M., with no rain date at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: December 6, 2020

Time: 3:00 p.m. – 5:00 p.m.

Route Description: The parade will line up on Chipper Curve Rd and travel backwards on Main Street and end at Mark Watson Park. Traffic will be routed to Municipal Drive during the parade.

Grindstaff Cove Road will be closed from the intersection of Old Dillsboro Road to Mill Street from 3:00 p.m. to 5:00 p.m. West Main Street from Dillsboro will be closed at the intersection of Mark Watson Park. Traffic will be routed to Dillsboro Road and then to Grindstaff Cove Road.

Adopted this the 27th day of August 2020.

Lynda Sossamon, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR GREENING UP THE MOUNTAINS
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a festival in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday, April 24, 2021, from 6:00 A.M. to 5:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a festival in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the festival to be held in Sylva, North Carolina on Saturday, April 24, 2021, from 6:00 A.M. to 5:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: April 24, 2021

Time: 6:00 a.m. – 6:00 p.m.

Route Description: The festival will take place in the downtown area of Main Street. Main Street will be closed from 6:00 a.m. to 5:00 p.m. for the festival. Traffic will be routed along Jackson Street and then down to Evalina Street back to Main Street.

Chipper Curve Road from the intersection of Harold Street to the intersection of Municipal Drive at the Sylva Fire Department will be closed at said time and traffic using Chipper Curve Road will be routed to Allen Street or Skyland Drive

Municipal Drive from the intersection at the Sylva Fire Department to the intersection of Allen Street will be closed at said time and traffic using Municipal Drive will be routed to Main Street and then Grindstaff Cove Road

Adopted this the 27th day of August 2020.

Lynda Sossamon, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva