

# Town of Sylva

## Fee Schedule FY 2022-2023

### Planning and Code Enforcement Permits and Fees:

#### RESIDENTIAL

Type	Fee	
Single Family	0-1,500 sq. ft.	\$50.00
	1,501-3,000 sq. ft.	\$75.00
	More than 3,000 sq. ft.	\$100.00
Multi-Family Units	\$40.00 per unit	
Manufactured Homes	Singlewide	\$50.00
	Doublewide	\$75.00
(Fees for replacement only)		
Accessory Buildings	\$50.00	
Additions/Renovations	(Rooms, Decks, Garage, etc.)	
	≤ 500 sq. ft.	\$50.00
	> 500 sq. ft.	\$75.00

#### NON-RESIDENTIAL USES: COMMERCIAL, BUSINESS, MIXED USE, INDUSTRIAL (Collected at Town Hall)

Occupancy Use Inspection (Commercial business opening or change of ownership)	\$100.00 (Paid to Town of Sylva prior to issuance of Business Registration Permit)
Business Registration Permit (Applicable to all businesses not licensed by the State of NC)	\$20.00
Itinerant Merchant License (less than 6 months)	\$100.00
Food Truck (6 months)	\$100.00
Peddler's License (less than 30 minutes in a 24-hour period)	\$25.00

#### NON-RESIDENTIAL USES: (Collected by Jackson County)

Large Structure (≥ 20,000 sq. ft.)	\$500.00	
Medium Structure (5,001-19,999 sq. ft.)	\$350.00	
Small Structure (≤ 5,000 sq. ft.)	\$250.00	
Additions/Renovations	≤ 500 sq. ft.	\$50.00
	> 500 sq. ft.	\$75.00

#### OVERLAY DISTRICTS

Planned Unit Development (PUD) & Mobile Home Parks	In Addition to CUP fee
Class 1 (2-11 Units)	\$150.00
Class 2 (12-24 Units)	\$250.00

Class 3 (25+ Units)	\$400.00	+\$25.00 per home above 2
<b>SUBDIVISION PLAT</b>		
Minor Subdivision	\$50.00	+\$20.00 per lot
Major Subdivision	\$250.00	+\$50.00 per lot
<b>DEMOLITION PERMIT</b>		
Residential	\$80.00	
Non-Residential	\$150.00	
<b>SIGN PERMIT</b>		
Single-Face	\$150.00	
Double-Face	\$200.00	
Illuminated	\$250.00	
Temporary	\$20.00	(Per event; fee covers two signs)
Sandwich Board	\$40.00	(Annual renewal required)
Off-Premise Sign	\$500.00	
<b>ABC PERMIT INSPECTIONS</b>		
On-Premise	\$100.00	
Off-Premise	\$100.00	
<b>SEXUALLY ORIENTED BUSINESS PERMIT</b>		
Establishment Permit	\$2,000.00	Annually
Entertainer Permit	\$250.00	Annually
<b>FLOOD PLAIN PERMIT</b>		
Residential	\$50.00	
Non-Residential	\$100.00	
<b>ZONING APPROVAL</b>		
Zoning Approval	\$45.00	
<b>FLOOD DAMAGE PREVENTION VARIANCE</b>		
Residential	\$200.00	
Non-Residential	\$350.00	
<b>ZONING ORDINANCE VARIANCE</b>		
Residential	\$250.00	
Non-Residential	\$350.00	
<b>SPECIAL USE PERMIT</b>		
Residential	\$250.00	
Non-Residential	\$350.00	
<b>ZONING ORDINANCE AMENDMENT</b>		
Amendment to Text	\$500.00	
Map Amendment	\$500.00	
<b>PUBLIC HEARINGS AND APPEAL HEARINGS</b>		
All	\$300.00	

**Recreation Fees:**

<b>POTEET PARK AND BRYSON PARK RENTAL</b>		
Town Residents	\$25.00	Per two hours
Non-Town Residents	\$50.00	Per two hours
<b>BRIDGE PARK PAVILION RENTAL</b>		
Town Residents	Two Hours	\$30.00

	Four Hours	\$50.00
	Eight Hours	\$100.00
	Alcohol (+ Cost of Officers)	\$50.00
Non-Town Residents	Two Hours	\$50.00
	Four Hours	\$75.00
	Eight Hours	\$125.00
	Alcohol (+ Cost of Officers)	\$50.00

**PUBLIC WORKS MISCELLANEOUS:**

**STREET/SIDEWALK CUT PERMIT**

Streets	\$75.00
Sidewalks	\$50.00

**DRIVEWAY ACCESS PERMIT**

Residential	\$25.00
Non-Residential	\$100.00

**HAZARD ABATEMENT**

All	\$200.00
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**RECYCLING BINS**

Residential (both bins and lids)	\$30.00
Lid (individual replacement)	\$7.00
Bin (individual replacement)	\$10.00

**PUBLIC WORKS COST BASIS FOR EQUIPMENT AND MANPOWER:**

**LABOR CHARGE (PER HOUR):**

Labor Charge	\$45.00
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**EQUIPMENT CHARGE (PER HOUR):**

Backhoe	\$50.00
Bucket Truck	\$65.00
Dump Truck	\$40.00
Knuckleboom Truck	\$75.00
Trackhoe	\$65.00
Water Truck	\$60.00 + Water Charge
Ton Truck	\$40.00
Weed Eater OR Leaf Blower	\$20.00
Mower	\$40.00
Sweeper	\$65.00

**POLICE DEPARTMENT COST BASIS FOR MANPOWER**

**LABOR CHARGE PER HOUR:**

Labor Charge	\$50.00
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**PARKING FINES AND FEES:**

Parking in Handicapped Space	\$150.00
Parking in Fire Lane	\$50.00

Downtown Employee (B-1)	\$50.00
Handicapped Plaque Not Displayed	\$25.00
Parking in Loading Zone	\$25.00
Parking Across Line	\$25.00
Parking in Roadway (Posted)	\$25.00
Parking in Restricted Area	\$15.00
Double Parking	\$15.00
Parking in Prohibited Area	\$15.00
Parking too Close to Intersection	\$15.00
Parking in Wrong Direction	\$15.00
Parking in Alley Way	\$15.00
Improper Parking	\$15.00
Parking in No Parking Zone	\$15.00
Parking Too Close to Fire Hydrant	\$15.00
Monthly Reserved Parking	\$10.00

**ADMINISTRATIVE MISCELLANEOUS:**

**ZONING ORDINANCE COPIES**

Hard Copy	\$15.00
Internet Copy	Free

**CODE OF ORDINANCES (Municipal Code Corporation)**

Internet Copy	Free
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**GENERAL**

Copies	\$0.10 Per Sheet
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Adopted this the 9th day of June 2022.

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Lynda Sossamon, Mayor

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Amanda Murajda, Clerk

